**CHARLES UNIVERSITY MOBILITY FUND**

**Support for studying abroad at universities for one to two semesters**

(clause 1a of the Regulations of the Charles University Mobility Fund)

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| **Number (completed by Rector’s Office):** |  | **Status (confirmed by faculty):** | Approved |
| **APPLICANT:** |  |
| **Correspondence address:** |  |
| **Phone, e-mail:** |  |
| **GUARANTOR:** |  |
| **Workplace:** |  |
| **Phone, e-mail:** |  |

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| **CHARLES UNIVERSITY** |
| **Faculty:** |  |
| **Year:** |  |
| **Type of study programme:** |  |
| **Study programme:** |  |
| **Branch of study:** |  |
| **Grade point average (completed by faculty):** |  |

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| **UNIVERSITY ABROAD** |  |
| **Faculty:** |  |
| **Field/specialization:** |  |
| **Purpose of stay:** |  |
| **Duration of studies** | **From (day):** |  | **To (day):** |  |

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| **CO-FINANCING** |
| **EXPENSES RELATING TO STUDY STAY** |
| **Travel expenses:** |  |
| **Tuition:** |  |
| **Accommodation expenses:** |  |
| **Expenses for food:** |  |
| **Other (insurance, etc.):** |  |
| **TOTAL EXPENSES:** |  |
| **REQUESTED CONTRIBUTION** |  |
| **Note: The contribution is provided for a maximum of 50% of the total expenses.** |
| **Breakdown of expense item “Other”:**  |

**Required attachments:**

1. Motivational letter, 2) Recommendation letter from guarantor, 3) Acceptance letter, 4) Confirmation of language skills

**CHARLES UNIVERSITY MOBILITY FUND**

**Support for participation in international academic or professional events by students abroad**

(clause 1b of the Regulations of the Charles University Mobility Fund)

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| **Number (completed by Rector’s Office):** |  | **Status (confirmed by faculty):** | Approved |
| **APPLICANT:** |  |
| **Correspondence address:** |  |
| **Phone, e-mail:** |  |
| **GUARANTOR:** |  |
| **Workplace:** |  |
| **Phone, e-mail:** |  |

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| **CHARLES UNIVERSITY** |
| **Faculty:** |  |
| **Year:** |  |
| **Type of study programme:** |  |
| **Study programme:** |  |
| **Branch of study:** |  |
| **Grade point average (completed by faculty):** |  |

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| **international ACADEMIC or professional event:** |
| **Title:** |  |
| **Sponsoring organization:** |  |
| **Active participation:** |  |
| **Contribution to topic:** |  |
| **Duration of stay:** | **From (day):** |  | **To (day):** |  |

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| **CO-FINANCING** |
| **EXPENSES RELATING TO STUDY STAY** |
| **Travel expenses:** |  |
| **Tuition:** |  |
| **Accommodation expenses:** |  |
| **Expenses for food:** |  |
| **Other (insurance, etc.):** |  |
| **TOTAL EXPENSES:** |  |
| **REQUESTED CONTRIBUTION** |  |
| **Note: The contribution is provided for a maximum of 50% of the total expenses.** |
| **Breakdown of expense item “Other”:**  |

**Required attachments:**

1. Motivation letter, 2) Recommendation letter from guarantor, 3) Acceptance letter

**CHARLES UNIVERSITY MOBILITY FUND**

**Support for academic or research stays abroad**

(clause 1c of the Regulations of the Charles University Mobility Fund)

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| **Number (completed by Rector’s Office):** |  | **Status (confirmed by faculty):** | Approved |
| **APPLICANT:** |  |
| **Academic title or programme type:** |  |
| **Correspondence address:** |  |
| **Phone, e-mail:** |  |
| **GUARANTOR:** |  |
| **Workplace:** |  |
| **Phone, e-mail:** |  |

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| **CHARLES UNIVERSITY** |
| **Faculty:** |  |
| **Year:** |  |
| **Type of study programme:** |  |
| **Study programme:** |  |
| **Branch of study:** |  |
| **Grade point average (completed by faculty):** |  |

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| **ACADEMIC OR RESEARCH STAY** |
| **Purpose of stay:** |  |
| **Workplace abroad:** |  |
| **Benefits of the stay:** |  |
| **Duration of stay:** | **From (day):** |  | **To (day):** |  |

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| **CO-FINANCING** |
| **EXPENSES RELATING TO THE STUDY STAY** |
| **Travel expenses:** |  |
| **Tuition:** |  |
| **Accommodation expenses:** |  |
| **Expenses for food:** |  |
| **Other (insurance, etc.):** |  |
| **TOTAL EXPENSES:** |  |
| **REQUESTED CONTRIBUTION** |  |
| **Note: The contribution is provided for a maximum of 50% of the total expenses.** |
| **Breakdown of expense item “Other”:**  |

**Required attachments:**

1. Motivation letter, 2) Recommendation letter from guarantor, 3) Acceptance letter

**CHARLES UNIVERSITY MOBILITY FUND**

**Support for students from abroad at Charles University**

(clause 1d of the Regulations of the Charles University Mobility Fund)

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| **Number (completed by Rector’s Office):** |  | **Status (confirmed by faculty):** | Approved |
| **STUDENT FROM ABROAD:** |  |
| **Correspondence address:** |  |
| **Phone, e-mail:** |  |
| **GUARANTOR:** |  |
| **Workplace:** |  |
| **Phone, e-mail:** |  |

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| **HOME UNIVERSITY:** |  |
| **Faculty:** |  |
| **Field/specialization:** |  |
| **Study programme:** |  |
| **Number of completed semesters:** |  |

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| **CHARLES UNIVERSITY** |
| **Receiving faculty:** |  |
| **Study programme/field, special plan:** |  |
| **Purpose of stay:** |  |
| **Grade point average (completed by faculty):** |  |
| **Duration of stay:** | **From (day):** |  | **To (day):** |  |

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| **CO-FINANCING** |
| **EXPENSES RELATING TO THE STUDY STAY** |
| **Travel expenses:** |  |
| **Tuition:** |  |
| **Accommodation expenses:** |  |
| **Expenses for food:** |  |
| **Other (insurance, etc.):** |  |

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| **TOTAL EXPENSES:** |  |
| **REQUESTED CONTRIBUTION** |  |
| **Note: The contribution is provided for a maximum of 50% of the total expenses.** |
| **Breakdown of expense item “Other”:**  |

**Required attachments:**

1. Motivation letter, 2) Recommendation letter from guarantor, 3) Acceptance letter

 **CHARLES UNIVERSITY MOBILITY FUND**

**Support for academics or researchers from abroad lecturing at Charles University – guest**

(clause 1e of the Regulations of the Charles University Mobility Fund)

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| **Number (completed by Rector’s Office):** |  | **Status (confirmed by faculty):** | Approved |
| **GUEST PROFESSOR:**  |  |
| **Correspondence address:** |  |
| **Phone, e-mail:** |  |
| **GUARANTOR:** |  |
| **Workplace:** |  |
| **Phone, e-mail:** |  |

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| **HOME UNIVERSITY:** |  |
| **Faculty:** |  |
| **Field/specialization:** |  |

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| **CHARLES UNIVERSITY** |
| **Faculty:** |  |
| **Benefits of stay:** |  |
| **Duration of stay:** | **From (day):** |  | **To (day):** |  |

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| **CO-FINANCING** |
| **WAGE AND SUBSISTENCE EXPENSES**  |
| **Travel expenses:** |  |
| **Wage expenses:** |  |
| **Subsistence expenses:** |  |
| **TOTAL EXPENSES:** |  |
| **REQUESTED CONTRIBUTION** |  |
| **Note: The contribution is provided for a maximum of 50% of the total expenses.** |
| **Breakdown of expense item “Other”:**  |

**Required attachments:**

1. Recommendation letter from guarantor, 2) CV, including publication activities