

ACADEMIC CALENDAR OF THE ACADEMIC YEAR AT FVS UK

DIRECTIVE S_SO_001		
Version: AR 2024/2025 v_001		
Issued by Dean's Measure: 4/2024		
Date of issuance: 24.05.2024	In effect from: 30.05.2023	Validity: until 30.9.2025
Related regulations and documents:		
Repealed regulations: Directive S_SO_001 Academic Calendar of the Academic Year - version AR 2024/2025 v_001		
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Elaborated by: Mgr. Michael Podsedník, head of Student Services Office		
Appendices:		
Brief summary of the regulations: This version of the Directive sets out the academic calendar for the academic year of 2024/2025, in particular the dates for the start of each semester, the holiday periods, the end of the academic year, and the dates for enrolment in courses.		
Discussed with AS FSV UK: Not requested	Approved by AS FSV UK: Not requested	Discussed with trade unions: Not requested
Discussion with or approval by another body: Not requested		
In charge of accuracy: PhDr. Malvína Krausz Hladká, Ph.D., vice-dean for student affairs JUDr. Aneta Salačová, Legal Office Ing. Monika Mandová, head of SD&KT Ing. Ondřej Blažek, Faculty Secretary		
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Part I – Information about the Regulation

1. Reasons for and Explanation of the Changes

Content of the change	Point
Determination of current dates for the academic year 2024/2025.	

2. Purpose and Scope of the Measure

This measure issues a new updated version of the Directive - Academic Calendar of the Academic Year of the Faculty of Social Sciences of Charles University, which defines the basic conditions of student enrolment and establishes the calendar of the academic year, especially the dates of the start of individual semesters, the holiday periods, the end of the academic year, and the dates of enrolment in courses. A dedicated version of the directive is issued for each academic year.

Part II – Basic Terms, Rules, and Roles

3. Definition of Terms

- 3.1. **The academic year** lasts 12 calendar months. Its beginning is determined by the Rector. The academic year is divided into winter semester, summer semester, and holidays. The Rector determines the beginning of the semesters and holidays. Both semesters are taught through lectures and seminars, the semester ends with an examination period with credits or examinations received in individual courses-
- 3.2. **The semester** is governed by the currently valid academic calendar issued by the Dean. Each semester is followed by an examination period, the length of which is determined by the Dean. Any unplanned changes in the learning part of the semester are determined by the Dean by a decree posted on the official notice board of the Faculty.
- 3.3. A study applicant becomes a **student** on the date of enrolment. Enrolment takes place at the faculty that implements the respective study programme within the time limit set by the Dean of that faculty. A person whose studies have been interrupted becomes a student on the date of re-enrolment. A person ceases to be a student on the date of termination of studies in accordance with § 55 para 1 and § 56 paras 1 and 2 or interruption of studies in accordance with § 54 of Act No. 111/1998 Coll., Act on Universities and on Amendments and Supplementations to Other Acts (the Act on Universities).
- 3.4. **The Study Information System (SIS)** is a centrally operated study information system for all faculties and other units of Charles University. The system serves students, lecturers, student services office, and other user groups. The web part of the system is intended primarily for students and teachers.

Part III – General Provisions

4. Enrolments of Students

- 4.1. Enrolment of newly admitted applicants takes place before the start of the academic year, according to the schedule of the student services office posted on the Faculty's website.
- 4.2. Current students enrol themselves in the 2nd and higher year of study once a year, according to the dates set out in this academic calendar, via SIS UK.
- 4.3. Students enrol in individual courses each semester, only through SIS UK and only during the period specified in this academic calendar.
- 4.4. Enrolment in the course on the date specified in the academic calendar is a prerequisite for the possibility to take the course.

Part IV – Academic Calendar of the Academic Year of 2024/2025

5. Academic Year of 2024/2025

- 5.1. Academic year starts on 1. 10. 2024 and finishes on 30. 9. 2025.
- 5.2. Courses are cancelled on the days indicated as*. It is not possible to fulfil the assessment of study.

6. Pre-Semester Period

PRE-SEMESTER PERIOD (End of the academic year of 2023/2024 and preparation for the academic year of 2024/2025)	1. 9. 2024 to 27. 9. 2024
Enrolment of applicants admitted to Bachelor's and Master's study (in accordance with the list from Student Services Office)	from 12. 6. 2024 to 30. 9. 2024
Enrolment of applicants admitted to Bachelor's and Master's study in the study programmes offered in a foreign language (in accordance with the list from OCJSP)	from 5. 9. 2024 to 30. 9. 2024
CERGE - enrolment of applicants admitted to Master's and Doctoral study	19. 9. 2024 to 30. 9. 2024
Enrolment of applicants admitted to the first year of Doctoral study (in accordance with the list from Student Services Office)	from 28. 6. 2024 to 30. 9. 2024
Examination period for the summer semester of 2023/2024 (continuation)	2. 9. 2024 to 6. 9. 2024
Electronic enrolment of students in the 2 nd and higher years of Bachelor's and Master's study through SIS UK	Continuously from 28. 6. 2024, if they have met all the conditions for advancement to the next segment of study until 20. 9. 2024
Registration for the State final examination in September (Bachelor's and Master's)	from 1. 7. 2024 to 31. 7. 2024
Submission of Bachelor's and Diploma theses for the State final examination held in September	by 31. 7. 2024 23.59
Deadline for fulfilling all the study obligations, for students registered for the State final examination in September	Bachelor's study by 25. 8. 2024 Master's study by 1. 9. 2024
State examinations – autumn term	
Bachelor's study	2. 9. 2024 to 13. 9. 2024
Master's study	9. 9. 2024 to 20. 9. 2024
Submission of applications for rigorosum examination applicants who intend to take the exam in October 2024	by 8. 7. 2024
Submission of rigorosum theses	by 2. 9. 2024
Doctoral state examinations	2. 9. 2024 to 20. 9. 2024

7. Winter Semester

WINTER SEMESTER OF 2024/2025	1. 10. 2024 to 16. 2. 2025
Beginning of courses in winter semester	30. 9. 2024
Courses	30. 9. 2024 to 20. 12. 2024
Registering for subjects in SIS	
Bachelor's study	from 17. 9. 2024 from 11.00 to 6. 10. 2024 to 23.59
Master's study	from 17. 9. 2024 from 10.00 to 6. 10. 2024 to 23.59
Doctoral study	from 17. 9. 2024 from 10.00

	to 6. 10. 2024 to 23.59
Exchange students	from 19. 9. 2024 from 11.00 to 6. 10. 2024 until 23.59
For students of other faculties	23. 9. 2024 from 10.00 to 6. 10. 2024 until 23.59
Graduation ceremony (alumni June 2024)	Master's 11. 9. 2024 and 12. 9. 2024 Bachelor's 1. 10., 2. 10. and 3. 10. 2024
Matriculation ceremony	17. 10. 2024
Dean's day*	25. 10. 2024
Graduation ceremony (for alumni in September 2024)	Bachelor's 29. 11. and 3. 12. 2024 Master's 4. and 5. 12. 2024
Christmas holidays	23. 12. 2024 to 3. 1. 2025
Registration for the State final examination in winter terms (Bachelor's + Master's)	from 1. 12. 2024 to 6. 1. 2025
Submission of Bachelor's and Diploma theses for the State final examination in January and February terms	7. 1. 2025 23.59
Deadline for fulfilling all the study obligations for students registered for the State final examination	Bachelor's study by 12. 1. 2025 Master's study by 12. 1. 2025
State examinations – winter term	
Bachelor's study	20. 1. 2025 to 7. 2. 2025
Master's study	20. 1. 2025 to 7. 2. 2025
Rigorousum examinations	7. 10. 2024 to 18. 10. 2024
CERGE – Doctoral study	18. 11. 2024 to 21. 1. 2025
Doctoral study	6. 1. 2025 to 7. 2. 2025
Listing of topics of theses in SIS UK actively offered by teachers to students	continuously
Submission and filing of projects and propositions of Bachelor's and Diploma theses	stipulated within the fulfilment of the course of the seminar for final theses or by a decree of the director of the institute
Evaluation of courses in Bachelor's and post-Bachelor's programmes by students of winter semester of 2024/2025	16. 12. 2024 to 14. 2. 2025
Evaluation of Doctoral courses by students of winter semester of 2024/2025	10. 2. 2025 to 16. 2. 2025
Week for substitute courses (including substitutions for 25. 10. and 28. 10. 2024) and examination pre-terms	6. 1. 2025 to 10. 1. 2025
Registering for examinations in SIS UK	from 1. 12. 2024
Examination period	13. 1. 2025 to 16. 2. 2025

8. Summer Semester

SUMMER SEMESTER OF 2024/2025	17. 2. 2025 to 30. 6. 2025
Beginning of courses in summer semester	17. 2. 2025
Courses	17. 2. 2025 to 16. 5. 2025
Registering for subjects in SIS	
Bachelor's study	from 4. 2. 2025 from 11.00 to 23. 2. 2025 until 23.59
post-Bachelor's study	from 4. 2. 2025 from 10.00 to 23. 2. 2025 until 23.59
Doctoral study	from 4. 2. 2025 from 10.00 to 25. 2. 2025 until 23.59
Exchange students	6. 2. 2025 from 11.00 to 10. 2. 2025 until 23.59

For students of other faculties	
Graduation ceremony	Bachelor's 20. 3. 2025 Master's 19. 3. 2025
Dean's day*	2. 5. 2025
Rector's day*	13. 5. 2025
Curricula	
Opening of Karolinka for the academic year of 2025/26	1. 4. 2025
Submission of Karolinka for the academic year of 2025/26	8. 6. 2025
Registration for the State final examination in summer terms (Bachelor's + Master's)	14. 4. 2025 to 28. 4. 2025
Submission of Bachelor's and Diploma theses for the State final examination in June terms	by 29. 4. 2025 23.59
Deadline for fulfilling all the study obligations for students registered for the State final examination in summer term	Bachelor's study by 1. 6. 2025 Master's study by 1. 6. 2025
State examinations – summer term	
Bachelor's study	9. 6. 2025 to 27. 6. 2025
Master's study	9. 6. 2025 to 27. 6. 2025
Doctoral study	19. 5. 2025 to 27. 6. 2025
Graduation ceremony (for alumni in June 2025)	Master's 10. 9. and 11. 9. 2025 will be determined in Academic calendar of the academic year 2025/2026
Period for evaluating individual study plan (Doctoral study)	1. 6. 2025 to 30. 9. 2025
Listing of topics of theses in SIS UK actively offered by teachers to students	Continuously
Submission and filing of projects and propositions of Bachelor's and Diploma theses	stipulated within the fulfilment of the course of the seminar for final theses or by a decree of the director of the institute
Submission of applications for rigorosum examinations For applicants intending to take the examination in March 2025	by 5. 1. 2025
Submission of rigorosum theses	by 31. 1. 2025
Rigorosum examinations	3. 3. to 14. 3. 2025
Evaluation of courses in Bachelor's and post-Bachelor's programmes by students of summer semester of 2024/2025	12. 5. 2025 to 29. 6. 2025
Evaluation of Doctoral courses by students of summer semester of 2024/2025	24. 6. 2025 to 9. 7. 2025
Evaluation of Doctoral study	27. 8. 2025 to 9. 9. 2025
Week for substitute courses (including substitutions for 18. 4., 21. 4., 1. 5., 2.5., 8. 5. a 13. 5. 2025) and examination pre-terms	19. 5. 2025 to 23. 5. 2025
Registering for examinations in SIS UK	from 1. 4. 2025
Examination period	26. 5. 2025 to 30. 6. 2025 1. 9. 2025 to 5. 9. 2025
Registration for the State final examination (Bachelor's and Master's)	from 1. 7. 2025 to 28. 7. 2025
Submission of Bachelor's and Diploma theses for the State final examination held in September	by 29. 7. 2025 23.59
Deadline for fulfilling all the study obligations, for students registered for the State final examination in September	Bachelor's study by 24. 8. 2025 Master's study by 31. 8. 2025
State examinations – autumn term	
Bachelor's study	1. 9. 2025 to 12. 9. 2025
Master's study	8. 9. 2025 to 19. 9. 2025
Submission of applications for rigorosum examinations For applicants intending to take the examination in October 2025	by 7. 7. 2025
Submission of rigorosum theses	by 1. 9. 2025
Doctoral state examinations	1. 9. 2025 to 19. 9. 2025

9. Admissions Procedure

ADMISSIONS PROCEDURE	
Submission of conditions for admissions procedure for the academic year of 2026/2027	3. 7. 2025
Submission of applications for Bachelor's study	by 28. 2. 2025
Submission of applications for Master's study	by 31. 3. 2025
Submission of applications for Bachelor's and Master's study offered in foreign language	by 30. 4. 2025
CERGE - submission of applications for Master's study	by 31. 3. 2025
Submission of applications for Doctoral study in terms of Doctoral programmes with the beginning of classes on 1. 10. 2025	by 30. 4. 2025
CERGE – submission of applications for Doctoral study	by 31. 3. 2025
Admissions Examinations	
Bachelor's and Master's study programmes offered in Czech	from 2. 6. 2025 to 20. 6. 2025
Bachelor's and Master's study programmes offered in foreign language	3. 4. 2025 to 31. 8. 2025
Doctoral study programmes with the beginning of classes on 29. 9. 2025	9. 6. 2025 to 20. 6. 2025
Substitute term for admissions examinations for all the study fields	23. 6. 2025 to 27. 6. 2025
SUMMER HOLIDAYS	
Pre-semester period of the academic year of 2025/2026	1. 7. 2025 to 31. 8. 2025 1. 9. 2025 to 30. 9. 2025