

SIS



FACULTY
OF SOCIAL SCIENCES
Charles University

SIS - AGENDA

- What is SIS
- How do I log in
- Personal Data in SIS
- Course Search
- Course Registration
- Exam Registration
- Summary



What is SIS

SIS = Student Information System

Everything happens in SIS.

If you are not in SIS, you do not exist as a “FSV UK student”.



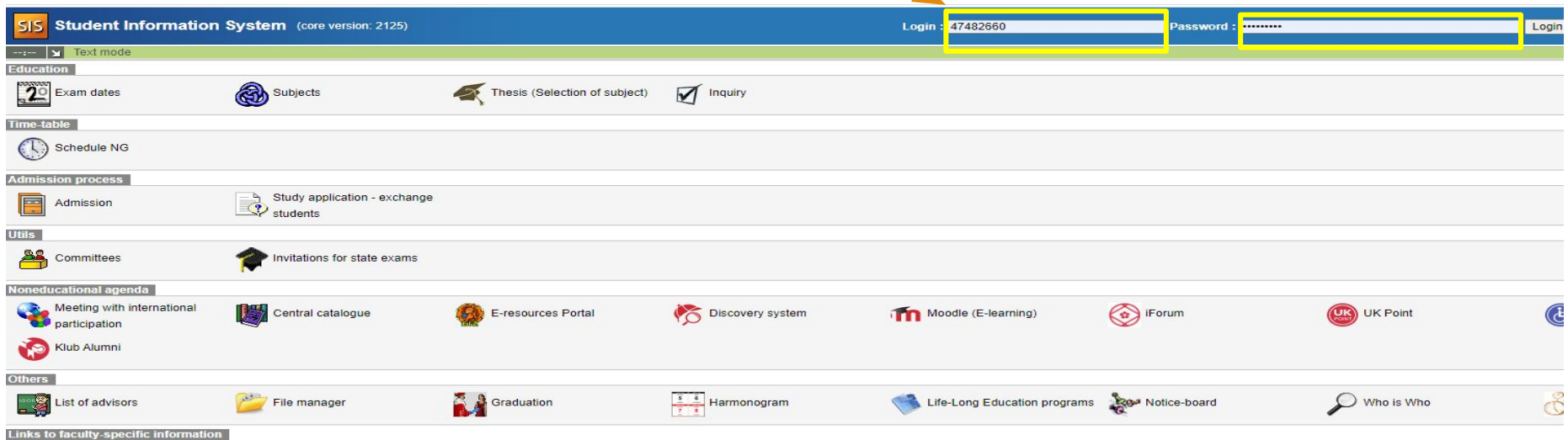
The screenshot shows the website fsv.cuni.cz/en. The header includes the Faculty of Social Sciences logo and name. The navigation menu contains links for ABOUT, ADMISSIONS, STUDY, EXCHANGE, RESEARCH, LIFE AT FACULTY, and CONTACT US. The main content area features a search bar and several utility links: SIS (highlighted with a yellow box and an orange arrow), Moodle, OBD, Webmail, and People Search. There is also a search input field with a search button and a Czech flag icon. At the bottom, there are links for APPLY NOW, LIBRARY, and FOR STAFF.

SIS - HOW DO I LOG IN

- [link to SIS](#)



student personal number the password set up CAS



■ home page after login

The screenshot displays the Student Information System (SIS) home page after a user has logged in. The interface is organized into several sections:

- Header:** "SIS Student Information System (core version: 2153)" and "Study".
- Navigation Bar:** A row of icons and labels for various functions. Four items are highlighted with yellow boxes: "Exam dates", "Subjects and schedule registration", "Subjects", and "Summary of exam results".
- Time-table:** A section containing a "Schedule NG" icon.
- Admission process:** A section containing an "Admission" icon.
- Utils:** A section containing icons for "Publications", "Committees", and "Invitations for state exams".
- Noneducational agenda:** A section containing icons for "Central catalogue", "E-resources Portal", "Discovery system", "Moodle (E-learning)", "iForum", "UK UK Point", "Centrum Carolina", "Doctoral Study Hub", and "Klub Alumni".
- Others:** A section containing icons for "Bookmarks", "Life-Long Education programs", "Harmonogram", "Who is Who", "Login searching", "Notice-board", "Personal data" (highlighted with a yellow box), "Study charges and petitions", and "Graduation".
- Footer:** A green bar at the bottom of the page.



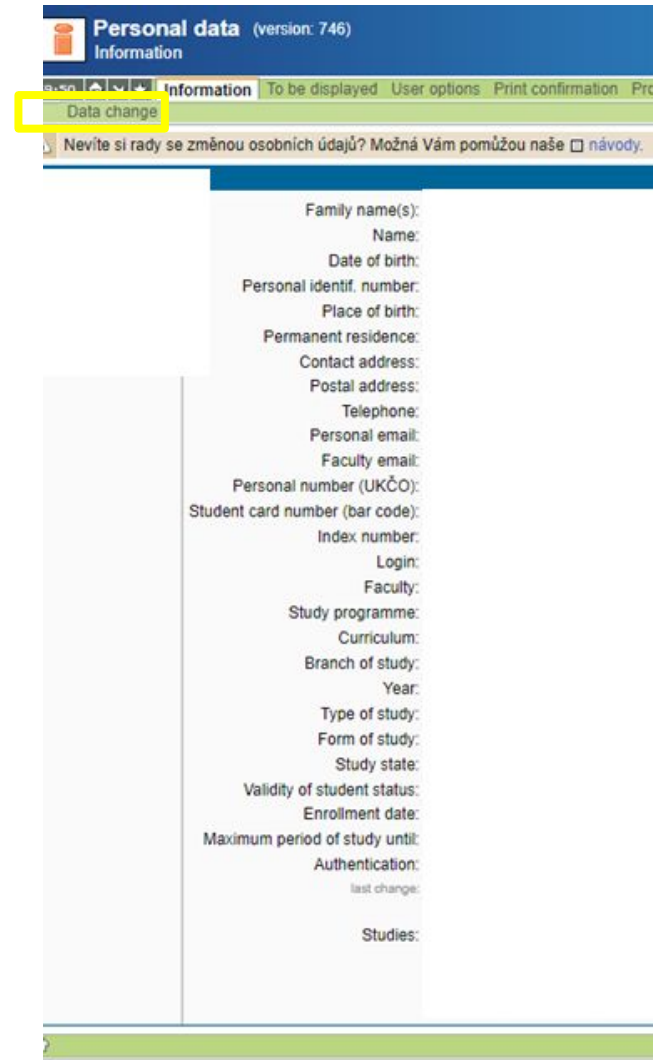
SIS - PERSONAL DATA

■ module -



■ to edit your address, phone number, etc.

■ Always good to check once you log into SIS for the very first time.

A screenshot of the SIS Personal data module interface. The top header is blue with the text "Personal data (version: 746)" and "Information". Below the header is a navigation bar with a "Data change" button highlighted in yellow. A message bar below the navigation bar asks: "Nevíte si rady se změnou osobních údajů? Možná Vám pomůžou naše návody." The main content area is a list of personal data fields, including: Family name(s), Name, Date of birth, Personal identif. number, Place of birth, Permanent residence, Contact address, Postal address, Telephone, Personal email, Faculty email, Personal number (UKČO), Student card number (bar code), Index number, Login, Faculty, Study programme, Curriculum, Branch of study, Year, Type of study, Form of study, Study state, Validity of student status, Enrollment date, Maximum period of study until, Authentication, last change, and Studies.

SIS - COURSE SEARCH

■ module



Subjects (version: 995)
Courses search, academic year 2021/2022

479:58 Search ... Teachers Departments Classes Classification View by plans Setup

Nevíte si rady s předměty? Možná Vám pomůžou naše návody. V případě problémů se ujistěte, že máte modul nastaven do správného akademického roku.

Filter:

Title: Code: Match: substring exact

Search in: Title Annotation Syllabus (?)

Faculty:

Department:

School:

Class:

Classification:

Language:

Semester:

Display: results per page

Teacher(s): search among: Guarantors Teachers Guarantors and Teachers

Results 1-20 of 200 [1](#) [2](#) [3](#) [4](#) [5](#) ... [10](#) [next](#)

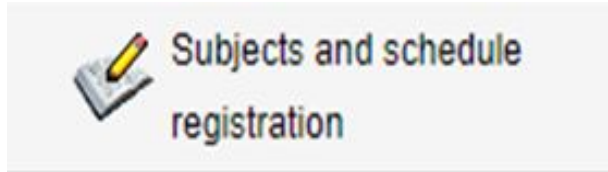
	Code	Title	Guarantor(s)
<input type="checkbox"/>	JLM001	Academic English I	Pamela Danielle Cotte, M.A.
<input type="checkbox"/>	JSM103	Academic Writing	Sean Mark Miller
<input type="checkbox"/>	JLB057	Academic Writing for Bachelors	Andrew Goodall, D.Phil.
<input type="checkbox"/>	JEB111	Advanced Data Analysis in MS Excel	Mgr. Petr Polák, M.Sc., Ph.D.
<input type="checkbox"/>	JEM217	Advanced Econometrics	doc. PhDr. Jozef Baruník, Ph.D.
<input type="checkbox"/>	JEM216	Advanced Macroeconomics	prof. Roman Horváth, Ph.D.
<input type="checkbox"/>	JEM215	Advanced Microeconomics	doc. PhDr. Martin Štepec, Ph.D.

For more information about the course codes and class locations click [here](#).



SIS - COURSE REGISTRATION

- module



- register only into the courses suitable for incoming students



The screenshot shows the 'Subjects' interface for the course 'Advanced Data Analysis in MS Excel - JEB111'. The page includes a search bar, navigation tabs (Search, Teachers, Departments, Classes, Classification, View by plans, Setup), and a 'Details' section. The course details are as follows:

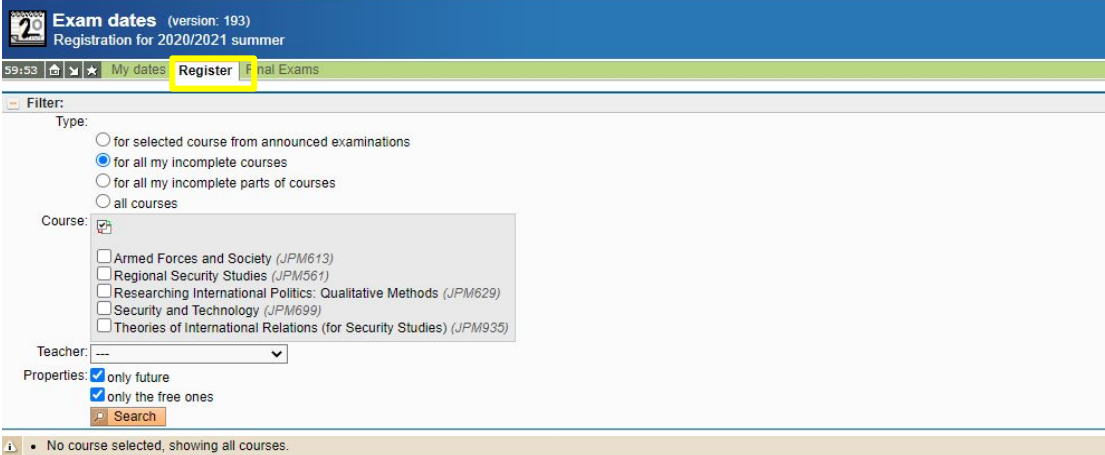
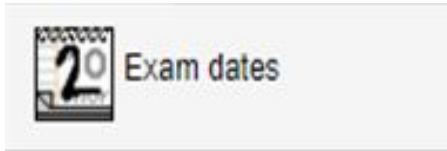
Title:	Advanced Data Analysis in MS Excel	Guarantor:	Mgr. Petr Polák, M.Sc., Ph.D.
Guaranteed by:	Institute of Economic Studies (23-IES)	Teacher(s):	Mgr. Dominika Ehrenbergerová Mgr. Petr Polák, M.Sc., Ph.D. Mgr. Nikol Poláková Mgr. Josef Svěda
Faculty:	Faculty of Social Sciences	Class:	Courses for incoming students
Actual:	from 2020 to 2020		
Semester:	both		
E-Credits:	3		
Hours per week, examination:	0/2 Ex (hours/week)		
Capacity:	winter:unknown / 250 (250) ¹ summer:unknown / unknown (250) ²		
Min. number of students:	unlimited		
State of the course:	taught		
Language:	English		
Teaching methods:	fullTime		

For more information and dates of online registration click [here](#).



SIS - EXAMS

module



	Capacity	Course	Type	Semester	Date	TIR
detail Register	3/30	Theories of International Relations (for Security Studies) (JPM935)	exam	summer	17.05.2021 - Monday	15
detail Register	8/40	Theories of International Relations (for Security Studies) (JPM935)	exam	summer	01.06.2021 - Tuesday	15
detail Register	1/40	Theories of International Relations (for Security Studies) (JPM935)	exam	summer	15.06.2021 - Tuesday	15

Results 1-3 of 3

Completion of the courses:

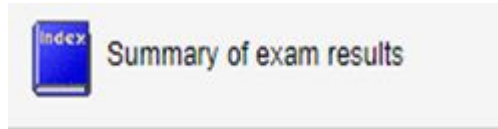
- By an **exam** (registration via SIS)
- By an **essay or other type of homework** (no need to register)

For more information click [here](#).



SIS - EXAM RESULTS

■ module



Summary of exam results (version: 247) Study Faculty of Social Sciences

Overview of exam results | Study plan | Overview of fulfilment plan | Validations | Fulfilled requirements for state examination

Filter:

2020/2021 winter summer both

2019/2020 winter summer both

2018/2019 winter summer both

Set up

Results of enrolled duties from 28.7.2021

Full name
Date of birth

2020/2021		Type of examination	No.	Res.	Res. B	Date	Examiner	Type	EC	Passed (for sem)
<input checked="" type="checkbox"/>	X00032090	Media Technology and Society	1	C		20.11.2020	doc. PhDr. Denisa Hejlová, Ph.D.		15	Passed
<input checked="" type="checkbox"/>	X00032091	Culture, Meaning and Communication	1	C		14.10.2020	doc. PhDr. Denisa Hejlová, Ph.D.		15	Passed

■ Completion of the courses:

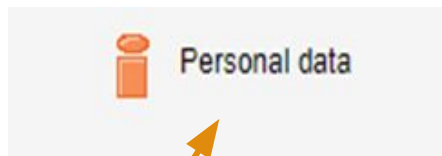
- Grading system at the Faculty of Social Sciences A - F
- Some courses are non-graded (only Pass/Fail no grade)

For more information click [here](#).

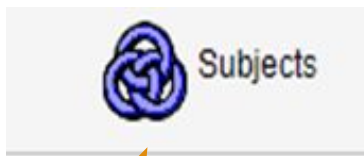


SIS - SUMMARY

- login data - will be received (student personal number, set up password in CAS)
- link to SIS to be found on [the faculty webpage](#)
- the modules used by students -



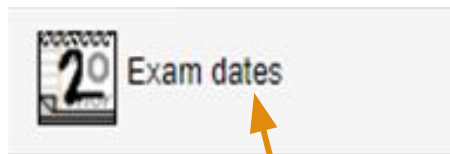
to edit your personal data



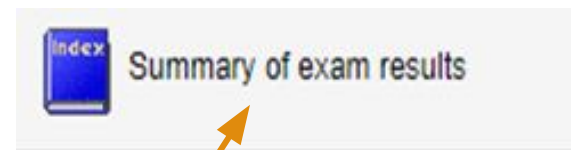
to search for courses



to register for courses



to register for exams



to see my exams results



PLEASE REMEMBER!

- SIS is your best friend!
- If SIS can't help, ask your [IO coordinator](#).
- Read emails you receive from us.



Thank you
Enjoy your exchange!

