



1. Mgr.

Final-year Bachelor students applying for Master-level mobility should add "Mgr." to all Learning Agreements



CHARLES UNIVERSITY

LEARNING AGREEMENT FOR STUDIES

The Student

Application nr.: 3505484

Last names(s):

First name(s):

Academic year: **2025/2026**

Nationality: **Czech Republic**

Study cycle: **MA**

Sex: **F**

Photo

Subject area: **Political sciences and civics**

Date of birth: **dd/mm/yyyy**

ISCED Code: **312**

Phone: **+420 123 456 789**

E-mail: **student@gmail.com**

The Sending Institution

Charles University

CZ PRAHA07

Faculty of Social Sciences

Country code: **CZ**

Smetanovo nám. 6, 11001 Praha 1

Institut politologických studií

Petr Klimša

outgoing@fsv.cuni.cz

Phone:

222 112 226

The Receiving Institution

University of Copenhagen

DK KOBENHA01

Country code: **DK**

Andreas Berg
Sorensen

abs@ifs.ku.dk

Phone:

COMMITMENT OF THE THREE PARTIES

By signing this document, the student, Charles University and University of Copenhagen confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

University of Copenhagen confirms that the educational components listed in proposed study programme are in line with its course catalogue.

Charles University commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in proposed study programme.¹

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

The student

Signature

Date:

Responsible person in Charles University, Faculty of Social Sciences:

Name: PhDr. Zuzana Kasáková, Ph.D.

Phone number: +420222112201

Signature

Function: Vice-Dean for International Relations

E-mail: kasakova@fsv.cuni.cz

Date:

Responsible person² in University of Copenhagen:

Name:

Function:

Phone number:

E-mail:

Signature

Date:

¹ Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

² An academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution.



2. Mgr.



CHARLES UNIVERSITY

LEARNING AGREEMENT FOR STUDIES

The Student

Application nr.: 3504609

Last names(s):

First name(s):

Academic year: 2025/2026

Nationality: Czech Republic

Study cycle: MA

Sex: F

Photo

Subject area: Political sciences
and civics

Date of birth: dd/mm/yyyy

ISCED Code: 312

Phone: +420 123 456 789

E-mail: student@gmail.com

The Sending Institution

Charles University

CZ PRAHA07

Faculty of Social Sciences

Country code: CZ

Smetanovo nám. 6, 11001 Praha 1

Institut sociologických studií

Petr Klimša

outgoing@fsv.cuni.cz

Phone:

222 112 226

The Receiving Institution

University of Copenhagen

DK KOBENHA01

Country code: DK

XXX

Phone:

COMMITMENT OF THE THREE PARTIES

By signing this document, the student, Charles University and University of Copenhagen confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

University of Copenhagen confirms that the educational components listed in proposed study programme are in line with its course catalogue.

Charles University commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in proposed study programme.¹

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

The student

Signature

Date:

Responsible person in Charles University, Faculty of Social Sciences:

Name: PhDr. Zuzana Kasáková, Ph.D.

Phone number: +420222112201

Signature

Function: Vice-Dean for International Relations

E-mail: kasakova@fsv.cuni.cz

Date:

Responsible person² in University of Copenhagen:

Name:

Function:

Phone number:

E-mail:

Signature

Date:

¹ Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

² An academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution.



3. Mgr.



CHARLES UNIVERSITY

LEARNING AGREEMENT FOR STUDIES

The Student

Application nr.: **3505318**

Last names(s):

First name(s):

Academic year: **2025/2026**

Nationality: **Czech Republic**

Study cycle: **MA**

Sex: **F**

Photo

Subject area: **Political sciences
and civics**

Date of birth: **dd/mm/yyyy**

ISCED Code: **312**

Phone: **+420 123 456 789**

E-mail: **student@gmail.com**

The Sending Institution

Charles University

CZ PRAHA07

Faculty of Social Sciences

Country code: **CZ**

Smetanovo nám. 6, 11001 Praha 1

Institut politologických studií

Petr Klimša

outgoing@fsv.cuni.cz

Phone:

222 112 226

The Receiving Institution

Sciences Po Aix

F MARSEIL55

Country code: **FR**

David Coates

david.coates@sciencesp Phone:
o-aix.fr

COMMITMENT OF THE THREE PARTIES

By signing this document, the student, Charles University and Sciences Po Aix confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

Sciences Po Aix confirms that the educational components listed in proposed study programme are in line with its course catalogue.

Charles University commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in proposed study programme.¹

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

The student

Signature

Date:

Responsible person in Charles University, Faculty of Social Sciences:

Name: PhDr. Zuzana Kasáková, Ph.D.

Phone number: +420222112201

Signature

Function: Vice-Dean for International Relations

E-mail: kasakova@fsv.cuni.cz

Date:

Responsible person² in Sciences Po Aix:

Name:

Function:

Phone number:

E-mail:

Signature

Date:

¹ Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

² An academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution.



[FULL NAME]

Address: [Street, City, Postal Code, Country]

Phone: [Phone Number] | **Email:** [Email Address]

Nationality: [Nationality] | **Date of Birth:** [DD/MM/YYYY]

OBJECTIVE

Highly motivated Master's student in **Security Studies at Charles University** seeking an Erasmus+ exchange to broaden academic expertise in **[Area of Interest]**, improve intercultural competencies, and contribute to an international academic community.

EDUCATION AND TRAINING

[Year] – Present Master of Arts in Security Studies *Charles University, Prague (Czech Republic)* * **Key Modules:** [e.g., International Security, Intelligence Studies]

- **Thesis Topic:** [Insert Title or Research Area]
- **Current GPA/Average:** [Insert Average]

[Year] – [Year] Bachelor of Arts in [Your Major] *[University Name], [City, Country]* *
Graduated with [Honors/Distinction]

- Final Project: [Title of your Bachelor's thesis]

WORK & VOLUNTEER EXPERIENCE

[Date] – [Date] [Position/Title] *[Organization/Company Name], [City, Country]* *
Assisted in researching [Topic] for [Project Name].

- Drafted reports on [Specific Issue] for senior analysts.
- Collaborated with a bilingual team to organize [Event/Conference].

LANGUAGE SKILLS

- **English:** C1 (Proficient User) - *Current study program taught in English*
- **Russian:** A2 (Basic User) - *Completed [Number] semesters*
- **[Other Language]:** [Level, e.g., B2]

DIGITAL SKILLS

- **Analytical Tools:** [e.g., STATA, SPSS, or R]
- **Productivity:** Microsoft Office Suite (Expert in Excel and Word), Google Workspace.

ADDITIONAL INFORMATION

- **Interests:** [e.g., International political history, volunteering, sports].
- **Certifications:** [e.g., IELTS/TOEFL score, Driving License]

Cover letter

Your institute guidelines determine if you need one cover letter for all three universities or a separate one for each.

Dear Members of the Selection Committee,

With this letter, I would like to express my strong interest in participating in the Erasmus+ exchange program for the upcoming academic semester. Currently, I am enrolled in the Master's degree program in Political Science at Charles University in Prague. I am eager to spend a semester abroad to deepen my knowledge, increase my level of expertise, and gain an international perspective on global security challenges.

After thorough research, I have identified three institutions that align perfectly with my academic goals:

1. [First Choice University]: I am particularly drawn to this institution because of its expertise in _____
2. [Second Choice University]: This university offers a unique curriculum in _____ which complements my studies at Charles University.
3. [Third Choice University]: I am impressed by their research focus _____ and their esteemed faculty.

I am certain that studying at any of these institutions will significantly enhance my analytical skills and future career opportunities. I am particularly interested in the different academic perspectives these universities offer on security issues, which will allow me to enrich the research I am currently conducting in Prague.

In addition to the academic benefits, I look forward to the opportunity to establish professional contacts and enlarge my professional network. Engaging with international experts and fellow students from diverse backgrounds will provide me with authentic experience in cross-cultural cooperation, which is essential for working with high-ranking government officials and international organizations in the future.

Concerning my language skills, since my current study program at Charles University is taught completely in English, I have no difficulties studying and working in an English-speaking environment. Furthermore, from my previous studies, I have acquired a basic knowledge of _____ and am determined to continue improving my proficiency while abroad.

I am a highly motivated student, and I am confident that I would be a positive representative of Charles University while abroad. Thank you for considering my application. I look forward to your response.

Yours faithfully,



CAMBRIDGE ENGLISH
Language Assessment
Part of the University of Cambridge



Cambridge English Level 2 Certificate in ESOL International (Advanced)*

This is to certify that

Student

has been awarded

Grade C

in the

Certificate in Advanced English

Council of Europe Level C1

Overall Score

Reading

Use of English

Writing

Listening

Speaking

Date of Examination **DECEMBER (CAE1) 2016**

Place of Entry **SAO PAULO**

Reference Number

Accreditation Number

Saul Nassé
Chief Executive

*This level refers to the UK National Qualifications Framework

Date of Issue 24/01/17
Certificate Number 0056407926

Regulated by

Ofqual

For more information see <http://register.ofqual.gov.uk>

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Recognised awarding body