

Basic Information for Candidates for AS FSV UK (term in office 2021-2023, elections in November 2020)

This material was drafted by the Election Commission for the elections to AS FSV UK (term in office 2021-2023). It aims to provide the candidates with basic information and key data in order to ensure the fairness of the election to the greatest extent possible.

Range of Possible Candidates

The range of possible candidates is defined by Article 6 of the Statutes of FSV UK, or Article 4 para 2 of the Electoral Rules of FSV UK. **Members of the academic staff of FSV UK and students of FSV UK** can stand for the election. Once elected, members from among the academic staff of the faculty form the chamber of academic staff and members from among the students form the student chamber; there are 10 members in each chamber.

Voters and Basic Rules of Election

Representatives to both chambers of the senate are elected jointly by students and members of the academic staff of the faculty. Each member of the academic community may cast a maximum of 5 votes to the student chamber and a maximum of 5 votes to the chamber of academic staff (Article 6 of the FSV UK Electoral Rules).

Method of Nominating Candidates

A proposal of candidates in the election can be submitted by any member of the academic community. The proposals of candidates are submitted to the Election Commission in writing through the faculty's post room; they can also be sent by post to the following address: Election Commission AS FSV UK, Faculty of Social Sciences of Charles University, Smetanovo nábřeží 6, 110 01 Prague 1. The form for the proposal is available on the FSV website:

https://fsv.cuni.cz/sites/default/files/uploads/files/ASFVUK_navrh%20kandidata_2020_EN.pdf

~~The form must be completed and physically signed by the proposer and the proposed candidate.~~

Update of the form and content of the proposal of candidates according to the decision of the Election Commission:

In response to the state of emergency, questions and previous submissions, Election Commission states that it will accept the following proposals:

1. Proposals submitted through the mail room or sent by classical post service with the physical signature of the candidate, by which he/she consents to the candidacy.
2. Proposals submitted through the mail room or sent by classical post service where there will be a scanned document with the candidate's signature, by which he/she agrees to the candidacy.
3. Proposals submitted through an electronic data box, where there will be an electronic signature of the candidate by which he/she consents to the candidacy.

4. Proposals submitted through an electronic data box, where the document with the candidate's signature will be scanned.

Election Commission also points out that it does not accept the proposals sent by e-mail, it also points out that the proposals must always be delivered by the date and time below, so it is not enough to send the proposal by this date and time!!!

Deadline for Submitting Proposals of Candidates

The proposal must be delivered physically or by post to the FSV UK mail room (<https://fsv.cuni.cz/en/contact-us>) no later than **November 6, 2020 by 2:30 p.m.**

List of Candidates, its Announcement to the Academic Community and Drawing the Order of Candidates

On 6 November 2020 at 2.30 pm, the Election Commission will meet and, on the basis of the candidate lists received, it will compile a list of candidates for both the chamber of academic staff and the student chamber. The Election Commission will make this list public immediately. At the same meeting, the Election Commission will draw the lot of individual candidates and, through the lot, will assign the sequence numbers to individual candidates, separately for the chamber of academic staff and for the student chamber. This order will be made public together with the list and the candidates will appear on the ballots in the online election application in the same order.

The persons interested can participate in the draw through the ZOOM platform:
<https://cesnet.zoom.us/j/4677639176?pwd=dVAyWkJISGRrOGp2ZUJRc0I2Y3p2UT09>

Scheduled draw time: November 6, 2020 at 3:30 p.m.

Possibility of Publication of the Programme of Candidates Public

Along with the information about the candidacy, it is also possible to post publicly the programme with which the candidate enters the election. The programmes can be sent from November 6, 3.30pm until November 20, 12pm in a single document (ideally in a PDF format) to the email of the Secretary of AS FSV UK: katerina.vovsova@fsv.cuni.cz. The programme will then be made public within two working days at the latest on the FSV UK election website under the candidate's name. Further promotion of candidates is possible through their own channels or in cooperation with the PR commission of AS FSV (it concerns the use of the faculty networks and the Faculty web). The Election Commission reserves the right not to make public such a candidate's programme that would be in conflict with the laws of the Czech Republic and the Code of Ethics of Charles University.

Date and Method of the Election

The election to the Academic Senate of FSV UK for the election period 2021 - 2023 will take place on 24 - 25 November 2020. Voting will take place **electronically** from **24 November 9am to 25 November 6pm**. All members of the academic community (eligible voters) will

receive an election voucher by email no later than two days in advance, through which they will perform the voting.

Summary of Key Dates:

By 6. 11. 2.30pm	Submission of candidate lists through the FSV UK mail room
6.11. 2.30pm	Meeting of the Election Commission, assessment of candidate lists, drawing of the order of candidates, compilation and posting of the list of candidates
From 6.11. 3.30pm until 20.11. 12pm	Possibility of sending the programmes of the candidates to the Secretary of the Senate
24. 11. from 9am until 25. 11. 6pm	Election takes place in electronic form

Detailed information, including the latest news, is available on the FSV UK website:

<https://fsv.cuni.cz/en/about/faculty-academic-senate/elections-fsv-uk>