

## EXCHANGE FACTSHEET 2019-2020

Name of university	<b>National Research University Higher School of Economics (HSE)</b>
City, Country	Moscow, Russian Federation
Website	<a href="http://www.hse.ru/en">http://www.hse.ru/en</a>
Postal address	20 Myasnitskaya Street, Moscow, Russian Federation, 101000
Faculties & schools	<a href="http://www.hse.ru/en/education/faculty/">http://www.hse.ru/en/education/faculty/</a>

### INTERNATIONAL STUDENTS SUPPORT

<b>Postal address</b>	11 Myasnitskaya Street, Moscow, Russian Federation, 101000 Room 301
<b>Office hours</b>	<b>Visiting hours:</b> Mon. – Wed., 10am – 1pm Thu. – Fr., 2pm – 5pm <b>Office hours:</b> Mon. – Fr., 9.30am – 6.30pm
<b>Website</b>	<a href="http://istudents.hse.ru">http://istudents.hse.ru</a> (Incoming Mobility) <a href="https://www.hse.ru/international/semester">https://www.hse.ru/international/semester</a> (Semester in Moscow) <a href="http://studyabroad.hse.ru/en/">http://studyabroad.hse.ru/en/</a> (Outgoing Mobility)
<b>Email</b>	<a href="mailto:international.study@hse.ru">international.study@hse.ru</a> (Incoming students) <a href="mailto:semester@hse.ru">semester@hse.ru</a> (Semester in Moscow) <a href="mailto:studyabroad@hse.ru">studyabroad@hse.ru</a> (Outgoing students)
<b>What we do</b>	Administer exchange nominations; provide invitations for visas and acceptance letters; send out pre-departure information letters; consult on preliminary individual study plans, housing, and health insurance options; organize orientation and adaptation sessions; administer the issue of student documents; inform students about events and activities; issue and send out final transcripts, etc.
<b>Contacts</b>	<b>Ekaterina Popova</b> , Incoming Mobility Coordinator e-mail: <a href="mailto:international.study@hse.ru">international.study@hse.ru</a> ; phone: +7 495 772 95 90, ext. 12467 <b>Sofia Esipova</b> , Incoming Mobility Coordinator e-mail: <a href="mailto:international.study@hse.ru">international.study@hse.ru</a> ; phone: +7 495 772 95 90, ext. 12774 <b>Valeria Sokolova</b> , Incoming Mobility Coordinator e-mail: <a href="mailto:international.study@hse.ru">international.study@hse.ru</a> ; phone: +7 495 772 95 90, ext. 12466  <b>Inna Gromova</b> , Outgoing Mobility Coordinator e-mail: <a href="mailto:studyabroad@hse.ru">studyabroad@hse.ru</a> ; phone: +7 495 772 95 90, ext.12001  <b>Sofia Sadykova</b> , Head of SIMO-Student International Mobility Office e-mail: <a href="mailto:ssadykova@hse.ru">ssadykova@hse.ru</a> / phone: +7 495 772 95 90, ext. 12468

## NOMINATION AND APPLICATION PROCESS

Nomination deadlines	Fall semester dates (second half of year) – <b>April, 15</b> Spring semester dates (first half of year) – <b>September, 30</b>
Nomination process	<p>Official nominations should be made through our Online Nomination form by the coordinator of a partner university. Each nomination should be submitted separately.</p> <p><b>NOTE:</b></p> <p>a) A nominated student’s passport must be valid for at least 18 months from the proposed start date of the visa:</p> <p style="padding-left: 40px;"><b>Fall semester 2019 – February 27, 2021</b> (1-3 days’ difference is allowed); <b>Spring semester 2020 – July 15, 2021</b> (1-3 days’ difference is allowed).</p> <p style="padding-left: 40px;"><b>Fall semester 2020 – February 27, 2022</b> (1-3 days’ difference is allowed); <b>Spring semester 2021 – July 15, 2022</b> (1-3 days’ difference is allowed).</p> <p>Otherwise, the student may be required to apply for a new passport.</p> <p>b) Students who are citizens of migration-risk countries are required to have a notarized translation of their passport for visa application.<sup>1</sup></p>
Application deadlines	Fall semester dates (second half of year) – <b>May, 15</b> Spring semester dates (first half of year) – <b>October, 15</b>
Application process	<p>After nomination deadline students will receive a welcome letter from <a href="mailto:international.study@hse.ru">international.study@hse.ru</a> with an invitation to fill out an online student account and attach scans of the following documents:</p> <ul style="list-style-type: none"> <li>✓ Passport: must be valid for at least 18 months from the start date of the planned visa;</li> </ul> <p style="padding-left: 40px;"><b>Fall semester 2019 – February 27, 2021</b> (1-3 days’ difference is allowed); <b>Spring semester 2020 – July 15, 2021</b> (1-3 days’ difference is allowed).</p> <p style="padding-left: 40px;"><b>Fall semester 2020 – February 27, 2022</b> (1-3 days’ difference is allowed); <b>Spring semester 2021 – July 15, 2022</b> (1-3 days’ difference is allowed).</p> <ul style="list-style-type: none"> <li>✓ University/college transcripts/records of current studies (if available) (in .pdf/ Original + certified translation in English);</li> <li>✓ Academic reference (at least one/in English);</li> <li>✓ Motivation letter (300-500 words/in English);</li> <li>✓ Photo (3x4 cm, passport format).</li> </ul> <p><i><b>After all documents are submitted, students will receive HSE Letter of Acceptance and Invitation Letter issued by the Migration Authority (if applicable).</b></i></p>
Visa (if necessary)	<p>HSE provides visa support for international students. Formal visa invitations are ordered through the Russian Ministry of Internal Affairs for every student. A visa invitation is required to acquire a student visa. The first visa issued is, initially, a single-entry visa. It is then extended to a multiple-entry visa, which shall be valid for of the entire period of the student’s exchange.</p> <p><b>NOTE:</b> Be prepared to stay in Russia without leaving for a 90-day period after your initial arrival until you receive your multiple-entry visa.</p>
Orientation sessions	<a href="https://istudents.hse.ru/orientation/">https://istudents.hse.ru/orientation/</a>

<sup>1</sup> Please check the list of migration-risk countries at the Russian Embassy/Consulate/Visa Centre.

## ACADEMIC INFORMATION

Academic calendar	<a href="http://istudents.hse.ru/year">http://istudents.hse.ru/year</a>
Courses offered	Courses available in Russian: <a href="http://www.hse.ru/edu/courses/">http://www.hse.ru/edu/courses/</a> Courses available in English: <a href="https://www.hse.ru/en/edu/courses/">https://www.hse.ru/en/edu/courses/</a>
Is it possible for exchange students to enrol for courses from different faculties?	Yes.  Exchange students may enrol in any course offered by the host institution for which they are qualified.
Course / department restrictions (if any)	Acceptance to certain courses may be subject to the given department's approval.
Language of teaching	Russian and English
Recommended language level	For courses taught in English – no less than an English level of B2 (TOEFL iBT 75/IELTS 6.5)  For courses taught in Russian – no less than a Russian level C1 (based on the <a href="#">Common European Framework of Reference for Languages</a> levels)
Credit system (ECTS or any other)	HSE relies on the ECTS system 1 ECTS = 38 academic hours = 24 astronomical hours 1 academic hour = 40 minutes / 1 astronomical hour = 60 minutes
Usual work load	30 ECTS per semester, 60 ECTS per year
Grading system	<a href="http://istudents.hse.ru/credit">http://istudents.hse.ru/credit</a>
Transcripts	Transcripts in pdf are sent to students <u>within 5 weeks after the official end of the semester</u> . Hard copies are sent upon the home university coordinator's request to the institution's address. <a href="https://istudents.hse.ru/transcript">https://istudents.hse.ru/transcript</a>

## LIVING ABROAD

Housing on campus	HSE offers dormitory accommodation. Bookings shall be made through students' online profiles. <a href="http://www.hse.ru/en/dormitory/">http://www.hse.ru/en/dormitory/</a>
Organizations/ activities	<a href="http://istudents.hse.ru/active/">http://istudents.hse.ru/active/</a>
Pre-departure checklist	<a href="http://istudents.hse.ru/checklist/">http://istudents.hse.ru/checklist/</a>
Local language learning	Russian as a Foreign Language (optional)-72 classes per semester (6 ECTS).
Life in Moscow	<a href="http://www.hse.ru/recommends/">http://www.hse.ru/recommends/</a>
Health insurance	<a href="http://istudents.hse.ru/medical/">http://istudents.hse.ru/medical/</a>