

GAUK
Information for the applicants

October 2023

Basic rules

- Duration of the project **1 – 3 years**.
- The topic can be identical with the thesis.
- Main applicant can submit only one project.
- One person can be a **member of max. 3 teams**.
- The proposal must be submitted in the GAUK application - <https://is.cuni.cz/webapps/>. Login and password are the same as for the CAS.

Timetable

- The application for proposal submission is open until **30.10. 2023 – deadline FSV.**
- The time for revisions at the faculty level – until 12.11.
- 13.11. – the deadline for the faculty, not for the applicant
- Results of the competition –February/March 2024.

Documentation

- Charles University Grant Agency Regulations, call for the 21th round - <https://cuni.cz/UKEN-756.html>
- Information for applicants at FSV - <https://fsv.cuni.cz/veda-vyzkum/aktualni-vyzvy-veda-vyzkum>
- Form preview - https://cuni.cz/UKEN-756-version1-grant_proposal.pdf

Principal investigator (PI)

A grant application may be submitted by a student enrolled in the University and studying a doctoral programme of study or a master's programme of study **in the standard study period** (4 years for PhD. Study, 2+1 years for MA study). This condition is valid for the moment of the proposal submission. There will be preferred in the case of PhD. students such projects that can be finished in the period of the regular study (5 years).

Team

- The supervisor of the applicant (=PI) shall always be a member of the proposed research team.
- The supervisor must give **on-line permission** with the submitting of the project proposal. It is not possible to submit the project proposal without this permission. If the supervisor is outside the Charles University, it is necessary to activate the access to the application.
- The supervisor gets the automatically email from the system after her/his assigning to the team. She/he has the preview of the proposal. Other team members do not have it.

Team

- The number of students in doctoral or master's programmes of study in the research team may not be lower than the number of other members of the research team.
- The students of Bc. study programme are not considered as students for the GAUK proposal.

Results

- The condition for successful termination of the project is at least a result accepted for publication including an affiliation and a dedication to GAUK.
- The expected results are described in the part „Presentation of results“. If you are not sure, please consult this part with your supervisor. The number of the results should be realistic.

Application form

- The choice of language– **Czech x English**
- It is necessary to choose the right language version of the form. The mixture of languages is not possible.
- For English version – all attachments must be in English.
- For Czech version – both languages are o.k.
- It is possible to mark the secondary section by the **interdisciplinary project** (= there will be reviewers from both sections).

Application

Overview of the project proposal:

- **Description of research team** – it is necessary to mention all team members from the table with research team, at least their involvement in the planned research. CV and list of publications go to the attachments.
- **Financial requirements** – in the detail for the first year, other years just as an amount in the table „Financial outlook for the following years“ (only if the difference between the total amounts is too high other year should be also mentioned in detail in the proposal).

Application

Overview of the research part of the proposal:

- **Summary**
- **Current state of knowledge**
- **Explanation of relations with other projects (PI and supervisor)**
- **Facilities at the project's disposal**
- **Project's research objectives**
- **Methods of research**
- **Presentation of results**

Number of characters – summary max. 1,500, other parts max. 25,000.

Obligatory attachments

- a CV of the PI
- **a brief CV** of the supervisor or the advisor, including max. 10 main publications from the last five years. The supervisor's CV should contain the information about his citations (according to the WoS or another database) and his ORCID or Researcher ID number.

Obligatory attachments

CV of the PI (or also other student's team members) should contain:

- a) participation in the research contests;
- b) presentation at conferences/seminars/workshops,
- c) publications;
- d) involvement in the other projects.

Budget

Max. amount – 300,000 CZK for one year, max. 900,000 CZK for the three years.

Parts of budget

- a) Other non-investment costs
- b) Travel costs
- c) Scholarships and personnel costs
- d) Indirect costs

Budget – Scholarship/Bonus

- Limits for scholarship – 80,000 CZK for the PI, 160,000 CZK limit for the project.
- All scholarships must make at least 75% of the personal costs.
- Limits for bonuses (supervisor or the non-student team members) – 20,000 CZK for supervisor, limit for the project – 40,000 CZK.

Budget – travel costs

- **Accommodation, fare, daily allowance** (only for the employee with the contract - see [daily rates for each country](#), if you are an employee, please put it in the justification)
- The condition for reimbursement is the presentation of the research results at conference/ seminar/workshop/summer school (oral presentation/poster)
- It is not possible to cover the costs for a long-term research stay above 6 month.
- The co-financing of the travel costs from other sources is possible (e.g., Mobility Fund), but not from SVV and POINT programme.

Budget – operating costs

- **Other noninvestment costs** include for example stationery, books, conference fees, publication fees, costs of proofreading, data, SW or HW till 80,000 CZK. The recommended price for NTB or PC is around 20,000 CZK.
- The rate of **indirect costs (faculty overhead)** is 15%, and the application fills the gap automatically.

Budget – ineligible costs

Ineligible costs are

- phones,
- rewards and presents for respondents (just in form of services),
- SW that faculty provide,
- courses,
- creating www pages,
- travel costs for persons outside the team.

Financial outlook

- It is necessary **to plan the budget also for the next years of the project**. The planned amount must include all parts as in the detailed budget for the first year (do not forget the overhead – 15% of all direct costs).
- The change in the planned amount could not be later greater than 10%. The application checks it.
- If there is no big change in the budget for the following years, it is unnecessary to describe the budget for the following years in detail. The description will be just about the first year.

Thank you for your attention.

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