



**FACULTY
OF SOCIAL SCIENCES**
Charles University

Faculty of Social Sciences, Charles University
Partner information 2020/2021, Inter-Faculty Agreements Exchange

Full name of the Institution/Position	Contacts, Faculty of Social Sciences, Charles University in Prague
Faculty of Social Sciences International Office	Address: Smetanovo nabrezi 6 110 01 Praha 1 Czech Republic Web: https://www.fsv.cuni.cz/en Fax: (+420) 222 112 270
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Faculty of Social Sciences Outgoing Students Coordinator	E-mail: Ms. Marie Stanovská studyabroad@fsv.cuni.cz Tel: (+420) 222 112 221

Academic year 2020/2021 at Charles University	
Full academic year	21st September 2020 – 30th June 2021
Winter semester	21st September 2020 – 12th February 2021 ❖ Orientation Week: 21 st - 27 th September ❖ Teaching period: 29 th September – 23 rd December ❖ Exam period: 11 th January - 12 th February
Summer semester	8th February 2021 – 30th June 2021 ❖ Orientation Week: 8 th February – 14 th February ❖ Teaching period: 15 th February – 14 th May ❖ Exam period: 24 th May – 30 th June



Application process

Student has to be nominated for the Exchange Program by their coordinator from the home Faculty/University and fill in an application form provided by us. The following documents should be enclosed:

- ❖ CV
- ❖ Motivation Letter
- ❖ Study plan
- ❖ Transcript of Records
- ❖ Letter of Recommendation (Optional)
- ❖ Copy of the Passport

Student should sign the application and get it checked and signed by the coordinator who will scan all the documents and merge together in pdf format and email to our International Office.

In the same time, student has to fill in also an E-Application Form:

<http://goo.gl/forms/tVUDYJKRq5>

Once the student is accepted, we will inform their coordinator and post acceptance, housing and visa (if needed) documents to their address.

Deadlines

For Winter Semester and full academic year: **30th April**

For Summer Semester: **15th October**

Early applications are strongly encouraged, especially if the student has to apply for a visa.

English Language Requirements

It is assumed that applicants will have a sufficient knowledge of English to attend classes and write papers in the English language. Students who are not native speakers may be asked to demonstrate their ability to study in English, e.g. by presenting the results of any language tests they have taken. Although we welcome TOEFL and IELTS, they are not necessarily a condition of entry. A real ability to study in English is more important.

Orientation Week

The Faculty of Social Sciences regularly runs an Orientation Program in both winter and summer semester. This program is designed especially for incoming students in order to take care of many of the practical arrangements related to studies (registration, student travel passes, access to Charles University libraries, etc.).

Terms

Winter Semester: 21st September – 27th September 2020

Summer Semester: 8th February – 14th February 2021



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International Students Club	Members of the International Club meet incoming students during the Orientation Week and guide them around not only through the necessary academic arrangements but also run the “buddy program”, excursions, and other social events.
Subjects Taught in English	
<p>The Faculty of Social Sciences of Charles University has 5 institutes:</p> <ul style="list-style-type: none">- Institute of Political Studies- Institute of International Studies- Institute of Economic Studies- Institute of Sociological Studies- Institute of Communication Studies and Journalism <p>The faculty has a strong selection of subjects taught in English in Political Science, International Relations and Economics & Finance. While our selection of subjects in Sociology, Communication Studies and Journalism is not that strong, we will gladly accept students from these subject areas as well.</p>	
Registration for Classes	
<p>Students can enrol in both Bachelor’s and Master’s degree courses regardless of their academic level. However, the list of the chosen subjects has to be approved by the student’s home Faculty.</p>	
Student Information System (SIS)	This search engine is the best source of information about classes, and it also includes information about the student’s status and results. SIS can be accessed under the following link
Note	<ul style="list-style-type: none">❖ SIS includes information about classes from all the Faculties at Charles University, taught in all languages. Students have to choose "Faculty of Social Sciences" from the drop-down box, and always double-check the language of instruction and the actual semester in the course description.❖ Students have to pay attention to the last letter of the subject code. “B” at the end of the subject code refers to the subject taught at the Bachelor’s level. “M” stands for the Master’s level.❖ Students should take at least half of the courses with the Faculty of Social Sciences.
Link	Under the following link you will find instructions on how to find an appropriate list of classes and how our class codes work



Czech Language Classes

We offer Czech language classes at various levels, from Beginners to Upper Intermediate. Incoming students are welcome to register for these. However, we must point out that, because these classes are not part of the standard curriculum, they are not financed by the Czech Ministry of Education. We therefore have to make a small charge to cover our costs.

Exam Period & Academic Transcripts

Exam Period in Winter Semester: 11th January – 12th February 2021

Exam Period in Summer Semester: 24th May – 30th June 2021

Academic Transcripts will be provided by the International Office when all study requirements have been completed and **upon request only**.

Housing

Exchange students will be automatically accommodated at a dormitory of Charles University, unless the student explicitly refuses this option.

Reference

“Komenského” Dormitory

Address: Parlářova 6, 169 00 Praha 6

<https://goo.gl/maps/8sQ1xXvmpEF2>

“Kajetánka” Dormitory

Address: Radimova 12, 169 00 Praha 6

<https://goo.gl/maps/E8nHdHRgTbU2>

Visa to the Czech Republic

Students from non-EU and non-EFTA countries will need a student visa. To obtain their visa in a timely manner, we strongly recommend students to send their applications in as early as possible. Visa arrangement process may take **up to 3 months**.

Note

- ❖ Semester-length students should apply for a student visa (long-stay visa for the purpose of study)
- ❖ Full year students (2 semesters) should apply for a long-term residence permit
- ❖ More information at <https://goo.gl/pe19ZQ>