



*Faculty of Social Sciences, Charles University
Partner information 2021/2022
Erasmus+ Programme*

Full name of the Institution/Position	Contacts
Faculty of Social Sciences International Office	Address: Smetanovo nabrezi 6 110 01 Praha 1 Czech Republic Web: https://fsv.cuni.cz/en/ Fax: (+420) 222 112 270
European Office Institutional Coordinator	E-mail: ester.brozova@ruk.cuni.cz Tel: (+420) 224 491 710 Web: Charles University
European Office Incoming Students Coordinator, Visa Students	E-mail: erasmus@ruk.cuni.cz Tel: (+420) 224 491 310
European Office Incoming Students Coordinator	E-mail: erasmus@ruk.cuni.cz Tel: (+420) 224 491 675
Faculty of Social Sciences International Office, Manager	E-mail: svoz@fsv.cuni.cz Tel: (+420) 222 112 228
Faculty of Social Sciences Incoming Students Coordinator	E-mail: incoming@fsv.cuni.cz Tel: (+420) 222 112 273
Faculty of Social Sciences Outgoing Students Coordinator	E-mail: outgoing@fsv.cuni.cz Tel: (+420) 222 112 235



Academic year 2021/2022 at Charles University	
Full academic year	1st October 2021 – 30th June 2022
Winter semester	1st October 2021 – 11th February 2022 ❖ Orientation Week: 27 th – 30 th September 2021 ❖ Teaching period: 1 st October – 22 nd December 2021 ❖ Exam period: 10 th January – 13 th February 2022
Summer semester	14th February 2022 – 30th June 2022 ❖ Orientation Week: 8 th – 11 th February 2022 ❖ Teaching period: 14 th February – 13 th May 2022 ❖ Exam period: 23 rd May – 30 th June 2022
Application process	
Nomination Partner University	Students to be officially nominated by the partner university Step 1. Email your nomination to the Faculty Coordinator incoming@fsv.cuni.cz and to erasmus@ruk.cuni.cz (European office CU) Step 2. Once we confirm the nomination, we will contact the students with more information and help them through the rest of the acceptance process
Student's Registration	<ul style="list-style-type: none"> ● Nominated students to complete an on-line registration form here <ul style="list-style-type: none"> - Signed and stamped online Application form - Signed and stamped online Learning Agreement - Latest Transcript of Records - B2 English level confirmation ● All documents to be sent in bulk via email to the Erasmus Coordinator, incoming@fsv.cuni.cz
Deadlines	For Winter Semester and full academic year: June 15th 2021 For Summer Semester: September 1st - October 31st 2021 Early applications are strongly encouraged, especially if the student has to apply for a visa.



English Language Requirements

Students who are **not native speakers** will be asked to demonstrate their ability to study in English. We welcome TOEFL and IELTS or Cambridge tests or official confirmation from the home university. **The required level of language knowledge is B2.**

Orientation Week

The Faculty of Social Sciences regularly runs the Orientation Week, both for winter and summer semester. This program provides practical information (registration, study information, useful tips etc.) and presentation of the students' clubs and their social activities.

More information here: <https://fsv.cuni.cz/en/exchange/life>

Subjects Taught in English at FSV UK

The Faculty of Social Sciences of Charles University has 5 institutes:

- [Institute of Political Studies](#)
- [Institute of International Studies](#)
- [Institute of Economic Studies](#)
- [Institute of Sociological Studies](#)
- [Institute of Communication Studies and Journalism](#)

All nominated students can find the courses for Exchange students [here](#).

Courses Registration

Students can enrol in both bachelor's and master's degree courses regardless of their academic level. There could be some course exceptions.

The list of the chosen subjects must be approved by the student's home Faculty.

Important notes

- **Students have to take a minimum of 51% of the courses at the Faculty they are nominated to.**
- **Students will be able to register online to the courses only upon their arrival during the Orientation week.**
- **Students have to pay attention to the last letter of the subject code. "B" stands for the Bachelor's level. "M" stands for the Master's level, "D" stands for PhD. students**





Link	Under the following link you will find instructions on how to find an appropriate list of classes and how our class codes work: https://fsv.cuni.cz/en/exchange/life/academic-information/course-registration
Czech Language Classes	
We offer Czech language classes at various levels, from Beginners to Upper Intermediate. Incoming students are welcome to register for these. However, we must point out that, because these classes are not part of the standard curriculum, they are not financed by the Czech Ministry of Education. We therefore have to make a small charge to cover our costs.	
Academic Transcripts or Records	
Academic Transcripts will be provided by the International office to every student per their request at the end of each semester.	
Housing	
Erasmus students are welcome to apply for accommodation at Charles University Halls of Residence, the online application form includes a housing option. More information can be found here: https://kam.cuni.cz/KAMEN-1.html .	
Deposit & Costs	We ask your nominees to confirm their housing reservation by paying a deposit of 1800 CZK (approx. 70 €) plus the price for 1 month at a dormitory 3800 CZK (approx. 140 - 150 €).
Visa to the Czech Republic	
Students from non-EU and non-EFTA countries will need a student visa. To obtain their visa in a timely manner, we strongly recommend students to send their applications in as early as possible . Visa arrangement process may take up to 3 months .	
Note	<ul style="list-style-type: none">❖ Semester-length students should apply for a student visa (long-stay visa for the purpose of study)❖ Full year students (2 semesters) should apply for a long-term residence permit❖ More information at https://fsv.cuni.cz/en/study/practical-information/visa-and-renewals https://cuni.cz/UKEN-366.html

