Charles University mobility Fund

Final Report Form   
mobility of international academic employees at CU

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| First name, surname: |  | | | | | |
| E-mail / telephone: |  | | | | | |
| Sending Institution | | | | | | |
| Name: |  | | | | | |
| Address, Country: |  | | | | | |
| Faculty/Department: |  | | | | | |
| Faculty at CU: | | | | | | |
| Institute |  | | | | | |
| Department |  | | | | | |
| Contact person, e-mail |  | | | | | |
| Period of stay | from: |  | to: |  | Total: |  |
| Allocated contribution | | | | | | |
| Gross distribution of the Mobility Fund contribution to the financing of: | | | | | | |
| Travel costs | | | | CZK | | |
| Costs for accommodation and food | | | | CZK | | |
| Fees for professional events | | | | CZK | | |
| Wage costs | | | | CZK | | |
| Total costs | | | | CZK | | |
| Total allocated from the Mobility Fund | | | | CZK | | |
| Amount of unused contribution  to be returned to the Rectorate | | | | CZK | | |
| Main content of academic mobility, results and impacts, evaluation of the use of financial resources from the mobility fund | | | | | | |
|  | | | | | | |
| Activity at CU faculty:\*) | | | | | | |
| 1) Lectures  2) Laboratory work  3) Preparation and work on project  4) Work on curricula  5) Collaboration  6) Field trip  7) Participation in conference with / without presentation:  8) Other: | | | | | | |
| Other supported activity:\*) | | | | | | |
| 1) Preparation of future collaboration in various programmes:  2) International cooperation (conferences, seminars):  3) Language instruction  4) Remote learning | | | | | | |
| Date:  Signature: | | | | | | |
|  | | | | | | |
| Complete the grey-shaded fields.  \*) Circle or underline all options that apply. | | | | | | |