



ERASMUS+ PRACTICAL PLACEMENTS and INTERNATIONAL MOBILITIES for the academic year 2023/2024

Practical placements and international mobilities provide students with another opportunity to travel abroad within Erasmus+ programme.

The applicants can use the list of partner organizations as possible contact points on the web in the section "Bilateral agreements" <https://fsv.cuni.cz/en/exchange/erasmus/outgoing-students/erasmus-placements> or secure a practical placement in an organization of their own.

The applicants address their chosen organization and provide a **Letter of Acceptance**.

Erasmus+ practical placements and international mobilities are open to all the students registered in accredited bachelor's, masters' or doctoral study programmes, who will be properly registered for the studies at the FSV UK throughout the entire duration of the stay abroad.

The practical placements and international mobility placements may last from **2 months (at the minimum) up to 12 months (at the maximum)**, short-term Ph.D mobilities **from 5 to 30 days**.

Detailed information on practical placements at <https://fsv.cuni.cz/en/exchange/erasmus/outgoing-students/erasmus-placements>

Detailed information on international mobilities is found at <https://fsv.cuni.cz/en/exchange/erasmus/outgoing-students/erasmus-international-mobility>

Admission requirements: a current registration to the 1st year of bachelor's studies at the minimum or 1st year of master's studies at the time the application is submitted; proficient language skills in accordance with the destination where the practical placement and international mobility will be held and requirements of the organization.

The applications are submitted through admission proceedings at institutes.

The applications must contain:

- Letter of Acceptance
- Information of study results at the FSV (SIS results with indicated GPA).
- CV in English (max. 1-2 pages).
- Motivation letter in English demonstrating how the practical placement relates to the study field (max. 1 page).
- Documentation of language proficiency (preferably a language certificate).
- Information on an estimated term of a practical placement, name of a pre-arranged organization and the name, telephone number and email of a contact person.



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Admission procedures will take place within the institutes, candidates will be scored according to success based on the following criteria, considering the possibilities of the faculty's financial budget:

- academic performance
- motivation
- suitability of the chosen project for the given field and contribution to the institute
- language skills

Please submit the applications electronically **in one pdf file** to the coordinators listed below:

Students will add **ERASMUS PLACEMENTS 23/24** in the subject of the e-mail and send the e-mail with the pdf file to the appropriate contact listed below.

The deadlines for the submission of all documents at the respective institutes:

For winter semester: 15th September 2023

For summer semester: 15th January 2024

The institutes will send the protocols on the admission process to the International Office by 22nd September 2023 and 22nd January 2024.

Note: Applications for short-term Ph.D Erasmus+ practical placements can also be submitted throughout a year via the institutes.

List of institutional coordinators:

- IES students will send the email to **eliska.krohova@fsv.cuni.cz**. Information on the admission proceedings is provided by PhDr. Lenka Šťastná, PhD.
- IPS students will send the email to **erasmus-ips@fsv.cuni.cz**. Information on the admission proceedings is provided by PhDr. Malvína Krausz Hladká, PhD.
- IMS students will send the email to **internacionalizace.ims@fsv.cuni.cz**. Information on the admission proceedings is provided by Mgr. Ladislav Beneš.
- ISS students will send the email to **terezie.hanzlikova@fsv.cuni.cz**. Information on the admission proceedings is provided by Mgr. Terezie Hanzlíková.



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- ICSJ students will send the email to **erasmus.iksz@fsv.cuni.cz**. Information on the admission proceedings is provided by Mgr. Jan Miessler.

Mgr. Michaela Rudinská

Head, the International Office

January 31, 2023