

## Information Sheet 2018-2019

General Information	
<b>Name of Institution</b>	College of Liberal Arts and Social Sciences (Internationalisation) City University of Hong Kong
<b>Address</b> <b>Phone</b> <b>Fax</b> <b>Email</b> <b>Web</b>	Room G7609, 7/F, Yeung Kin Man Academic Building, 83 Tat Chee Avenue, Kowloon Tong, Kowloon, Hong Kong Phone : (852) 3442 8201 Fax : (852) 3442 0364 Email : <a href="mailto:ch.exchange@cityu.edu.hk">ch.exchange@cityu.edu.hk</a> Web : <a href="http://www6.cityu.edu.hk/class/exchange/content/default.aspx">http://www6.cityu.edu.hk/class/exchange/content/default.aspx</a>
<b>Contact Person</b> <b>Outgoing / Incoming</b>	<p>Professor Hon S CHAN Assistant Dean (Internationalisation) Tel : (852) 3442 8924 Fax : (852) 3442 0364 Email : <a href="mailto:hon.chan@cityu.edu.hk">hon.chan@cityu.edu.hk</a></p> <p>Miss Vivian CHUNG (Internationalisation Team Leader) Tel : (852) 3442 4831 Fax : (852) 3442 0364 Email : <a href="mailto:chung.vivian@cityu.edu.hk">chung.vivian@cityu.edu.hk</a></p> <p>Miss Phoebe KWOK (Outbound Exchange Application) Tel : (852) 3442 8201 Fax : (852) 3442 0364 Email : <a href="mailto:phoebe.kwok@cityu.edu.hk">phoebe.kwok@cityu.edu.hk</a></p> <p>Ms Popo FOK (Inbound Exchange Application) Tel : (852) 3442 4833 Fax : (852) 3442 0364 Email : <a href="mailto:popo.fok@cityu.edu.hk">popo.fok@cityu.edu.hk</a></p>
<b>Departmental</b> <b>Exchange</b> <b>Coordinators</b>	<p>Departmental Exchange Coordinators are academic advisors who give advice to exchange students in courses and academic-related matters at CityU.</p> <p>Dr Sean STARRS Exchange Coordinator <b>Department of Asian and International Studies</b> E-mail : <a href="mailto:skstarrs@cityu.edu.hk">skstarrs@cityu.edu.hk</a> Tel : (852) 3442 6307 Fax : (852) 3442 0180</p> <p>Dr Vivian LEE Exchange Coordinator <b>Department of Chinese and History</b> E-mail : <a href="mailto:vivian.lee.py@cityu.edu.hk">vivian.lee.py@cityu.edu.hk</a> Tel : (852) 3442 5601 Fax : (852) 3442 0359</p>

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<p><b>Departmental Exchange Coordinators</b></p>	<p>Dr Becky KWAN Exchange Coordinator <b>Department of English</b> E-mail : <a href="mailto:enbkwan@cityu.edu.hk">enbkwan@cityu.edu.hk</a> Tel : (852) 3442 9781 Fax : (852) 3442 0288</p> <p>Dr Alex FANG Exchange Coordinator <b>Department of Linguistics and Translation</b> E-mail : <a href="mailto:alex.fang@cityu.edu.hk">alex.fang@cityu.edu.hk</a> Tel : (852) 3442 8793 Fax : (852) 3442 0359</p> <p>Dr HUANG Guanxiong Exchange Coordinator <b>Department of Media and Communication</b> E-mail : <a href="mailto:ghuang3@cityu.edu.hk">ghuang3@cityu.edu.hk</a> Tel : (852) 3442 5967 Fax : (852) 3442 0228</p> <p>Dr Arthur CHEUNG Exchange Coordinator <b>Department of Public Policy</b> E-mail : <a href="mailto:saarthur@cityu.edu.hk">saarthur@cityu.edu.hk</a> Tel : (852) 3442 8755 Fax : (852) 3442 0413</p> <p>Dr Ben LI Exchange Coordinator <b>Department of Social and Behavioural Sciences</b> E-mail : <a href="mailto:ben.li@cityu.edu.hk">ben.li@cityu.edu.hk</a> Tel : (852) 3442 8261 Fax : (852) 3442 0283</p>
<p><b>Number of students we would accept from your institution (undergraduate / graduate)</b></p>	<p>Please refer to our agreement.</p>
<p><b>Programs open to exchange students and pre-requisites, if any</b></p>	<p>Course List for exchange students: <a href="http://www6.cityu.edu.hk/class/exchange/content/inbound/course_info.aspx">http://www6.cityu.edu.hk/class/exchange/content/inbound/course_info.aspx</a></p> <p>Students are reminded to think thoroughly before selecting courses. They will be affiliated to one of our seven departments based on their course selection and are not encouraged to make substantial changes in study area(s) after their affiliation is announced on the acceptance letter.</p>

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<b>Required level of language proficiency</b> ( <i>English, Putonghua, Chinese, Korean, Japanese, etc.</i> )	<ul style="list-style-type: none"> <li>- Generally speaking, English language proficiency is required unless specified otherwise. If English is not the medium of instruction at their home institution, students should achieve a TOEFL score of 79 or above (on the Internet-based test), IELTS Band 6.5 or above or Chinese Mainland's College English Test Band 6 or above.</li> <li>- We normally offer Mandarin courses for non-Chinese speakers and basic Cantonese courses (subject to confirmation by the department nearer the semester).</li> </ul>
<b>General information on our University</b>	University website <a href="http://www.cityu.edu.hk">http://www.cityu.edu.hk</a>  College of Liberal Arts and Social Sciences <a href="http://www6.cityu.edu.hk/class/">http://www6.cityu.edu.hk/class/</a>

Academic Calendar (2018-2019)	
<b>Semester A (<i>Fall Term</i>)</b> Start and end date:	3 September to 1 December 2018
Examination period:	10 to 22 December 2018
<b>Semester B (<i>Spring Term</i>)</b> Start and end date:	14 January to 27 April 2019
Examination period:	6 to 20 May 2019
Number of weeks of study	13 – 15 weeks per semester

Credit and Grading System	
<b>Full course load per semester</b> ( <i>for full time students</i> )	The load for full-time students varies from 12 (minimum) to 18 credits (maximum).  Each course usually carries 3 credits, equivalent to, 2 hours' lectures and 1 hour tutorial per week.
<b>How many credits would you recommend an incoming exchange student to take?</b> How many courses does this correspond to?	Most inbound exchange students take 12-15 credits (that is, 4-5 courses) per semester.

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<b>Will you send transcripts to the university or directly to the students?</b>	Transcripts will be sent to the partner university <u>directly</u> after the students have completed their studies, i.e. <b>around February for Semester A</b> and <b>around July for Semester B</b> .
<b>Grading system</b>	<a href="http://www6.cityu.edu.hk/arro/content.asp?cid=168">http://www6.cityu.edu.hk/arro/content.asp?cid=168</a>

### Pre-sessional Language and Orientation Programmes

<b>Attendance</b>	Attendance at the Orientation Programme is strongly advised. We do not offer any pre-sessional language programme.
<b>Start/end dates</b>	The University's Orientation Programme is normally held one week before the start of the semester. Details can be found nearer the date at the website: <a href="http://www.cityu.edu.hk/gso">http://www.cityu.edu.hk/gso</a>
<b>Fees</b>	No fee is charged for orientation programme (except for special activities).

### Accommodation

<b>Does your university provide accommodation, or does the student need to find it?</b>	<p>CityU Student Residence website (On-campus) <a href="http://www.cityu.edu.hk/sro/htm/e_apply2_ug1.htm">http://www.cityu.edu.hk/sro/htm/e_apply2_ug1.htm</a></p> <p>CityU Student Residence website (Off-campus) <a href="http://www.cityu.edu.hk/sro/htm/e_off-campus.htm">http://www.cityu.edu.hk/sro/htm/e_off-campus.htm</a></p> <p>Limited on-campus accommodation is available. There is no guarantee for the residence place.</p> <p>Exchange students are required to submit online application.</p>
<b>Cost</b>	<p><u>On-campus accommodation:</u> Approximately HK\$7,300 – HK\$14,600 (around USD936 – USD1,872) for one semester, depending on the room type, subject to further changes: <a href="http://www.cityu.edu.hk/sro/htm/e_apply3_fee_ugexchange.htm">http://www.cityu.edu.hk/sro/htm/e_apply3_fee_ugexchange.htm</a></p> <p><u>Off-campus accommodation:</u> Approximately HK\$12,000 – HK\$20,000 (around USD1,538 – USD2,564) per month, depending on location and size of the apartment. (Note: the rental price is for reference only.) <a href="http://www.cityu.edu.hk/sro/htm/e_off-campus.htm">http://www.cityu.edu.hk/sro/htm/e_off-campus.htm</a></p>

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Any meal plan?	No meal plan is included in the accommodation fees. Students can take meals at our student canteens.
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Health Insurance Information	
Health insurance regulations	<p><b>Mandatory</b> for exchange students to have suitable and adequate insurance for the entire period of their study at CityU. The insurance should cover but not limited to travel, personal accidents, medical expenses (accident and non-accident), hospitalisation and emergency evacuation/repatriation.</p> <p>If exchange students do not have their own insurance coverage before coming to Hong Kong, or if they wish to buy additional insurance, they may enrol in the CityU-contracted insurance plan. The CityU-contracted insurance plan is available to all non-local students, and it provides relatively basic coverage such as personal accident and medical benefits.</p> <p><b>Once students opt in this plan when they complete CityU's online pre-enrollment, they are not allowed to opt out from the plan afterwards.</b></p> <p>According to the insurance premium for the academic year 2018-19, it costs HK\$254 per student (around USD33).</p> <p>Details: <a href="http://www.cityu.edu.hk/gso/ies_healthninsur.htm">http://www.cityu.edu.hk/gso/ies_healthninsur.htm</a></p>

Application Procedure	
Application procedure – <i>for incoming exchange</i>	<p>Exchange students are required to submit online application for admission, together with online application for on-campus accommodation. If they are unable to upload the supporting documents for the applications, e.g. passport copy, transcript, English language proficiency result, etc., they are required to send photocopies of the documents via their home institutions to the following address or email to <a href="mailto:ch.exchange@cityu.edu.hk">ch.exchange@cityu.edu.hk</a>:</p> <p>Attention: Miss Vivian Chung / Ms Popo Fok College of Liberal Arts and Social Sciences Room G7609, 7/F, Yeung Kin Man Academic Building City University of Hong Kong 83 Tat Chee Avenue, Kowloon Tong, Kowloon Hong Kong SAR</p>

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	<p>Acceptance letters will be sent by courier to the partner university <b>upon request</b>.</p> <p>Our Global Services Office (GSO) will help exchange students apply visa. GSO website: <a href="http://www.cityu.edu.hk/gso/ies_stdvisa.htm">http://www.cityu.edu.hk/gso/ies_stdvisa.htm</a></p>
<b>Application submission deadline</b>	<p><b>10 May 2018</b> for Semester A (September Entry) <b>15 October 2018</b> for Semester B (January Entry)</p>
<b>Application procedure – for our outgoing exchange</b>	<p>Our nomination of students for international exchange are normally available by end of April for Semester A and by mid-November for Semester B.</p>

Estimated Living Costs	
<b>Accommodation</b>	<p><u>On-campus</u> Approximately HK\$7,300 – HK\$14,600 (around USD936 – USD1,872) for one semester, depending on the room type, subject to further changes.</p> <p><u>Off-campus</u> Approximately HK\$12,000 – HK\$20,000 (around USD1,538 – USD2,564) per month, depending on location and size of the apartment. (Note: the rental price is for reference only.)</p>
<b>Food</b>	HK\$3,000/month (around USD385)
<b>Local Transportation</b>	HK\$300/month (around USD38)
<b>Personal Expenditure</b> (e.g. medical expenses, telephone bills and laundry)	HK\$700/month (around USD90)
<b>Academic Expenses</b> (e.g. books and supplies)	HK\$500/month (around USD65)
	<p>For more details, please visit GSO website at <a href="http://www.cityu.edu.hk/gso">http://www.cityu.edu.hk/gso</a></p>