**Application for Contribution to the Paid Interest on the Loan for Housing Needs**

First and last name:

Date of birth:

Workplace:

Requested amount of contribution       CZK

**Additional information if interest or its part has been claimed in the tax return of husband/wife:**

First or last name of husband/wife:

**Affidavit:**

I hereby declare that

* the submitted agreement for a loan is directly related to my current or future housing
* all the submitted data are true and I will promptly report any changes made to them to the employer
* in the current calendar year I do not apply for this contribution at any other component part of the university
* I have applied a claim for deduction of interest in the annual income tax or in the income tax at the relevant financial authority

By signing this application I declare that I agree that the employer collects my personal data for the purpose of granting and providing contribution to the paid interest on a loan for housing needs, treats or otherwise processes such data for the same purposes in accordance with Act no. 101/2000 Coll., on the protection of personal data and amendment of certain acts, as amended, and Regulation of the European Parliament and Council of the European Union 2016/679, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and on the repeal of Directive 95/46/EC, known as GDPR (general regulation).

By signing this application, I further declare that I have been instructed by the employer regarding the fact that I disclose information about my husband/wife solely for the purposes of this application for a contribution to the paid interest on a loan for housing needs. The employer will treat such data in accordance with Act no. 101/2000 Coll., on the Protection of personal data, as amended, and solely for the examination of my application for contribution.

Date:       Employee’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Required supplements:**

1) At the first application for the contribution to the interest on a loan:

* copy of an agreement for a loan
* copy of an extract from the ownership deed in the case of the purchase of a housing item
* copy of an agreement for the transfer of membership rights and obligations, agreement for the transfer of a business share, extract from the public register, a tenancy agreement, and others
* copy of a confirmation of a building savings bank or confirmation of a bank or a branch of a foreign bank about the amount of interest paid in the last calendar year

2) For subsequent applications:

* application for a provision of contribution
* copy of a confirmation of a building savings bank or confirmation of a bank or a branch of a foreign bank about the amount of interest paid in the last calendar year on a loan

**Employee is obliged to:**

1. provide supplementary documentation to the Personnel Office within 15 days, if requested.

**Statement by the personnel office:**  complies  does not comply

Date of commencement of employment at FSV: \_\_\_\_\_\_\_\_\_\_\_\_

Workload coefficient: \_\_\_\_\_\_\_\_\_\_

Amount of contribution: \_\_\_\_\_\_\_\_\_\_\_\_CZK

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Account office (the head of the Account Office):**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Statement by the head of the personnel department on the provision and payment of contribution:**

Contribution paid out for the month of: \_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_