

...Purchasing Office Supplies and Paper at FSV UK

In an academic environment, office supplies are always handy and sometimes, we need a lot of them. The Sustainability Working Group brings you some tips for choosing common office supplies that are both high-quality and environmentally friendly. While these are eco-friendlier options, the principle remains: reuse whatever you can.

Office Supplies on the Contracted Office Depot Platform [1]

Binders and Organizers

- [Officeo Lever Arch Binder](#)
 - Available in various sizes and colors
 - Eco-label: Blue Angel, FSC certification, Czech-made

General requirements for binders: PVC-free, environmentally friendly products, and/or made from recycled paper. [1]

Markers

- [Edding Ecoline 24 Highlighter \(various colors\)| OFFICEO.cz](#)
 - Water-based, eco-label Blue Angel, refillable with ink refills
 - [Edding Ecoline Refill Ink \(various colors\)](#)

On the website, you can search for "highlighters" and then filter by "Eco Product."

General requirements for markers and highlighters: non-toxic (water-based or alcohol-based). [1]

Pencils

- [STABILO GREENgraph Graphite Pencil \(without eraser, HB, 12 pcs\)| OFFICEO.cz](#)
- [Faber-Castell GRIP 2001 Graphite Pencil | OFFICEO.cz](#)

You can also find pencils with erasers in various colors and packaging sizes on the website. To filter for eco-friendly options, use the "Eco Product" filter.

General requirements for pencils: made from FSC-certified wood. [1]

Paper Products

- [Post-it Recycled Sticky Notes | OFFICEO.cz](#)
- [College Ursus A4 Notepad \(squared, 80 sheets\)| OFFICEO.cz](#)
- [Ecology A4 Notepad \(plain, 50 sheets, stitched\)| OFFICEO.cz](#)

General requirements: notepads with eco-labels. [1]

Office Paper

- Best option:
 - [Nautilus Superwhite Recycled Paper - A4, bright white, 80 g/m², CIE 150, 500 sheets \(lower whiteness, higher price\)](#)
- Alternative option (suitable for newer printer models; older printers might struggle with lower weight paper – testing recommended):
 - [Navigator Eco-Logical Eco Paper - A4, 75 g/m², CIE 169, 500 sheets \(higher whiteness, lower price\)](#)

On the website, you can select "Office Paper," choose the "Recycled and Eco Paper" category, and filter by "Eco Product" for a wider selection.

General requirements for office paper: FSC certification, eco-labels (e.g., EU Ecolabel, Blue Angel), or unchlorinated paper. Lower whiteness (e.g., CIE 150) is sufficient. [1]

For more tips and information, follow us on the [FSV UK website](#) [2]

[1] General recommendations are based on guidelines from the [Veronica Ecological Institute](#)

[2] Full website link: <https://fsv.cuni.cz/fakulta/pracovni-skupiny/pracovni-skupina-pro-udrzitelnost>.