

SIS



FACULTY
OF SOCIAL SCIENCES
Charles University

SIS - AGENDA

- Login Data
- What is SIS
- How do I log in
- Personal Data in SIS
- Course Search
- Course Registration
- Exam Registration
- Summary

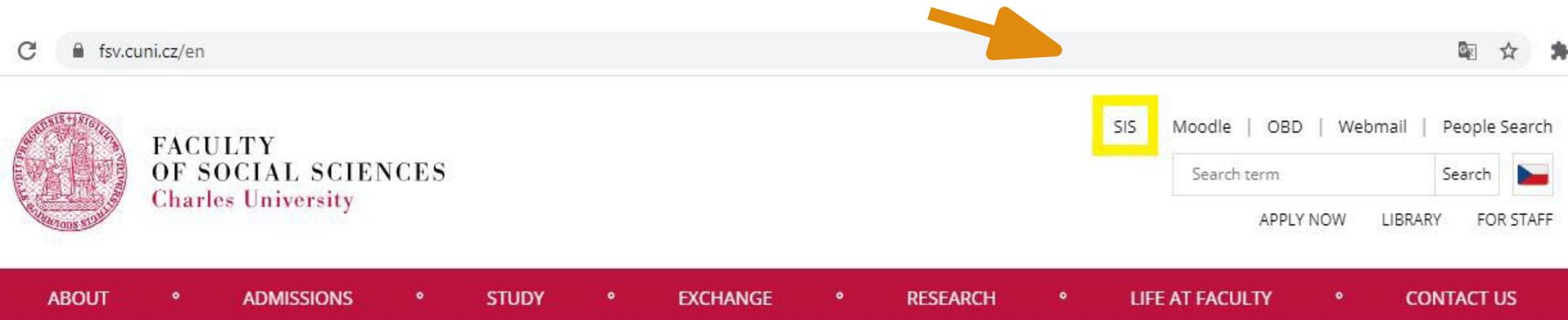


What is SIS

SIS = Student Information System

The main information system essential for the administration of your studies

**Contains all your courses, schedule, exams, grades, etc.
Log into SIS through the Faculty website**



The screenshot shows a web browser window with the URL `fsv.cuni.cz/en`. The page header includes the Faculty of Social Sciences logo and name. A navigation menu contains links for Moodle, OBD, Webmail, and People Search. The 'SIS' link is highlighted with a yellow box. Below the navigation menu is a search bar and a footer with links for ABOUT, ADMISSIONS, STUDY, EXCHANGE, RESEARCH, LIFE AT FACULTY, and CONTACT US.

LOGIN DATA

- All new students will receive login data by email **after their online registration for study**
- Login data – password + logins (name, personal number)
- An initial password - required to change within 5 days at: <https://ldap.cuni.cz>
- Types of login: a name login and a numerical login (central personal number)
- Access to the SIS, library catalogue, cafeteria, Eduroam wifi network, etc.
- EDUROAM** - <http://uvt.cuni.cz/UVTENG-20.html>



SIS - HOW DO I LOG IN

■ [link to SIS](#)

language setting

Login : Heslo : Přihlásit se Používat toto přihlášení i pro ostatní aplikace UK  

switch to english

student personal number the password set up in CAS

SIS Student Information System (core version: 2125) Login : Password : Login

Text mode

Education

Exam dates Subjects Thesis (Selection of subject) Inquiry

Time-table

Schedule NG

Admission process

Admission Study application - exchange students

Utils

Committees Invitations for state exams

Noneducational agenda

Meeting with international participation Central catalogue E-resources Portal Discovery system Moodle (E-learning) iForum UK Point

Klub Alumni

Others

List of advisors File manager Graduation Harmonogram Life-Long Education programs Notice-board Who is Who

Links to faculty-specific information



■ home page after login

SIS Student Information System (core version: 2153) Study

09:52 | Text mode | Another role

News

Examinations

- Exam dates
- Final Exams
- Subjects and schedule registration
- Subjects
- Study group roster
- Thesis (Selection of subject)
- Summary of exam results

Time-table

- Schedule NG

Admission process

- Admission

Utils

- Publications
- Committees
- Invitations for state exams

Noneducational agenda

- Central catalogue
- E-resources Portal
- Discovery system
- Moodle (E-learning)
- iForum
- UK UK Point
- Centrum Carolina
- Doctoral Study Hub
- Klub Alumni

Others

- Bookmarks
- Life-Long Education programs
- Harmonogram
- Who is Who
- Login searching
- Notice-board
- Personal data
- Study charges and petitions
- Graduation

List of advisors

- File manager
- Scholarships

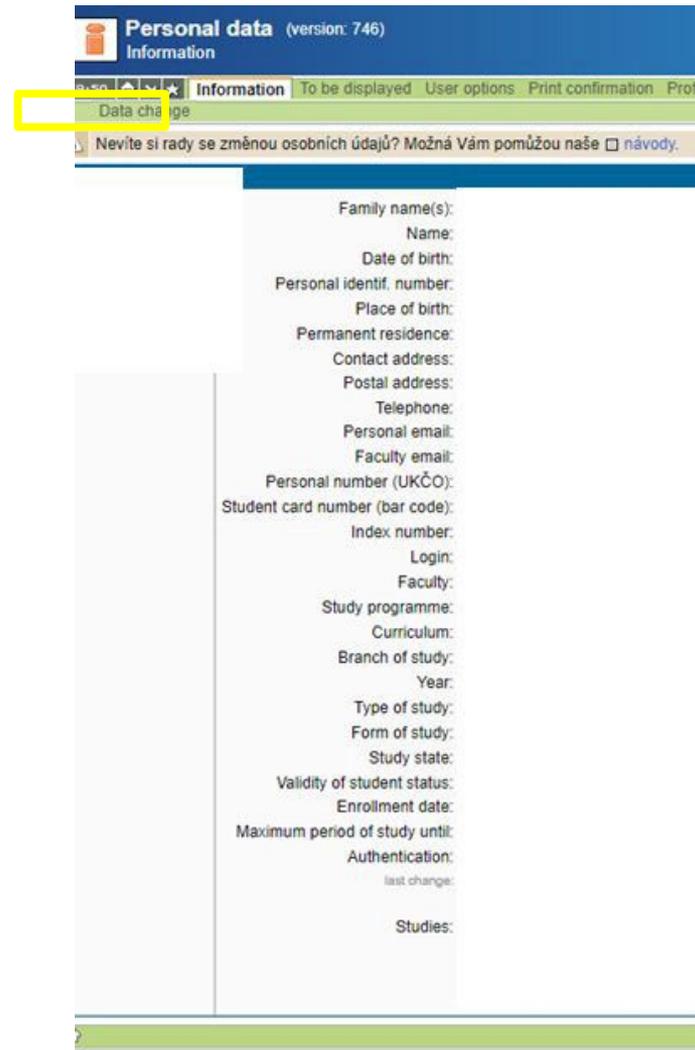
FACULTY OF SOCIAL SCIENCES
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SIS - PERSONAL DATA

- module -



- to edit your address, phone number, etc.
- Check and edit if necessary after your first login



SIS - COURSE SEARCH

module



Subjects (version: 996)
Courses search, academic year 2021/2022

479:58 Search ... Teachers Departments Classes Classification View by plans Setup

Nevíte si rady s předměty? Možná Vám pomůžou naše návody. V případě problémů se ujistěte, že máte modul nastaven do správného akademického roku.

Filter:

Title: _____ Code: _____ Match: substring exact

Search in: Title Annotation Syllabus (?)

Faculty: Faculty of Social Sciences

Department: ---

School: ---

Class: Courses for incoming students

Classification: ---

Language: English

Semester: winter

Display: 20 results per page

Teacher(s): _____ search among: Guarantors Teachers Guarantors and Teachers

Results 1-20 of 200 1 2 3 4 5 ... 10 next

	Code	Title	Guarantor(s)
<input type="checkbox"/>	JLM001	Academic English I	Pamela Danielle Cotte, M.A.
<input type="checkbox"/>	JSM103	Academic Writing	Sean Mark Miller
<input type="checkbox"/>	JLB057	Academic Writing for Bachelors	Andrew Goodall, D.Phil.
<input type="checkbox"/>	JEB111	Advanced Data Analysis in MS Excel	Mgr. Petr Polák, M.Sc., Ph.D.
<input type="checkbox"/>	JEM217	Advanced Econometrics	doc. PhDr. Jozef Baruník, Ph.D.
<input type="checkbox"/>	JEM216	Advanced Macroeconomics	prof. Roman Horváth, Ph.D.
<input type="checkbox"/>	JEM215	Advanced Microeconomics	doc. PhDr. Martin Štepec, Ph.D.

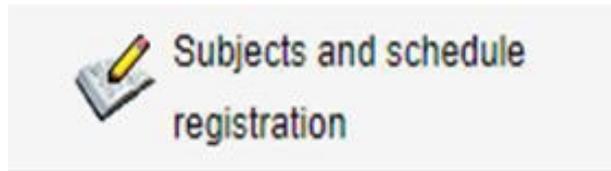
For more information about the course codes and class locations click [here](#).



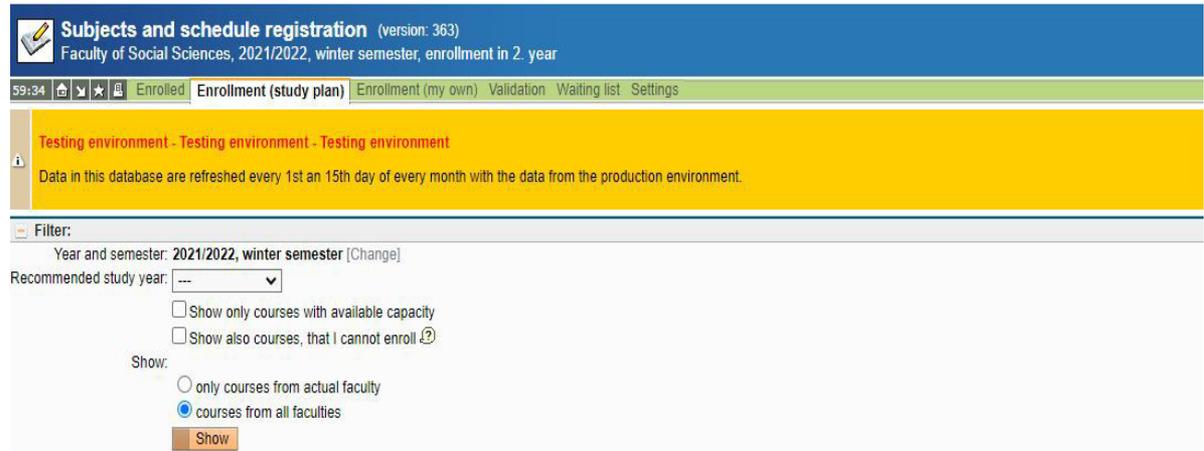
SIS - COURSE REGISTRATION

Please **WATCH** the video with detailed instructions – registration for classes [HERE!!!](#)

module



- Enrollment (study plan)
- Enrollment (my own)
- Waiting list



The screenshot shows the 'Subjects and schedule registration' (version: 363) interface for the Faculty of Social Sciences, 2021/2022, winter semester, enrollment in 2. year. The interface includes a navigation bar with tabs for 'Enrolled', 'Enrollment (study plan)', 'Enrollment (my own)', 'Validation', 'Waiting list', and 'Settings'. A yellow warning banner indicates a testing environment. Below the banner, a filter section allows users to set the year and semester to '2021/2022, winter semester' and choose the recommended study year. There are checkboxes for 'Show only courses with available capacity' and 'Show also courses, that I cannot enroll'. The 'Show' section has radio buttons for 'only courses from actual faculty' and 'courses from all faculties' (which is selected). A 'Show' button is located at the bottom of the filter section.



SIS - COURSE REGISTRATION

- ❑ Consult your study plan and registration for courses with your program's coordinators and supervisors
- ❑ Degree Office is able to help students with administrative and technical issues, not the academic ones
- ❑ Registration and deregistration for/from courses after the deadline is possible only **6 weeks after** the beginning of the semester through the particular [Request form](#) – submit at Degree Office

SIS - EXAMS

- module

A screenshot of the SIS 'Exam dates' registration interface. The page title is 'Exam dates (version: 193) Registration for 2020/2021 summer'. The 'Register' button is highlighted in yellow. The 'Filter' section has 'Type' set to 'for all my incomplete courses'. The 'Course' list includes 'Theories of International Relations (for Security Studies) (JPM935)'. The 'Properties' section has 'only future' and 'only the free ones' checked. A 'Search' button is visible. Below the filter is a message: 'No course selected, showing all courses.'

	Capacity	Course	Type	Semester	Date	Tir
detail Register	3/30	Theories of International Relations (for Security Studies) (JPM935)	exam	summer	17.05.2021 - Monday	15
detail Register	8/40	Theories of International Relations (for Security Studies) (JPM935)	exam	summer	01.06.2021 - Tuesday	15
detail Register	1/40	Theories of International Relations (for Security Studies) (JPM935)	exam	summer	15.06.2021 - Tuesday	15

Results 1-3 of 3

- Completion of the courses:

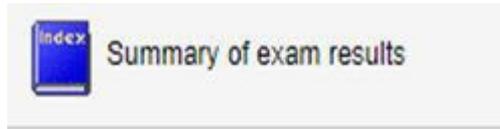
- By an exam (registration via SIS)
- By an essay or other type of homework (no need to register)

For more information click [here](#).



SIS - EXAM RESULTS

■ module



Summary of exam results (version: 247) Study Faculty of Social Sciences

Overview of exam results | Study plan | Overview of fulfilment plan | Validations | Fulfilled requirements for state examination

Filter:

- 2020/2021 winter summer both
- 2019/2020 winter summer both
- 2018/2019 winter summer both

Set up

Results of enrolled duties from 28.7.2021

Full name
Date of birth

2020/2021	Winter	Summer	Code	Title	Type of examination	No.	Res.	Res. B	Date	Examiner	Type	EC	Passed (for sem)
	<input checked="" type="checkbox"/>		X00032090	Media Technology and Society	Ex	1	C		20.11.2020	doc. PhDr. Denisa Hejlová, Ph.D.		15	Passed
	<input checked="" type="checkbox"/>		X00032091	Culture, Meaning and Communication	Ex	1	C		14.10.2020	doc. PhDr. Denisa Hejlová, Ph.D.		15	Passed

■ Completion of the courses:

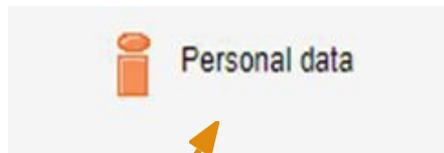
- Grading system at the Faculty of Social Sciences A - F
- Some courses are non-graded (only Pass/Fail no grade)

For more information click [here](#).

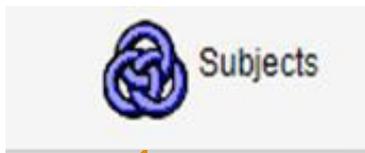


SIS - SUMMARY

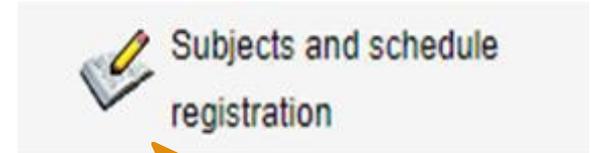
- login data – new student will receive (student personal number/name login and password) on her/his personal email after the registration for the study
- link to SIS to be found on [the faculty webpage](#)
- the modules used by students in the 1st year -



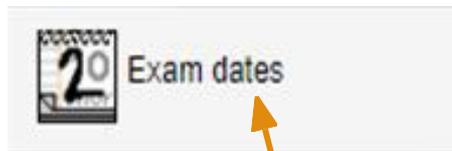
to edit your personal data



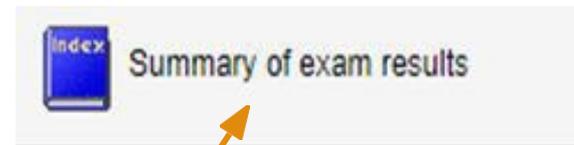
to search for courses



to register for courses



to register for exams



to see my exams results

PLEASE REMEMBER!

- SIS is your best friend!
- If SIS can't help, ask the [International Office](#).
- Read emails you receive from us.



Thank you
Enjoy your study at
Charles University!

