**APPLICATION FORM FOR VISITING RESEARCHERS**

**I hereby apply for a research visit at Faculty of Social Sciences, Charles University**

**in the academic year 20.../20...**

1. **Intended Period of Study**

* Winter Semester (Sep – Feb)
* Summer Semester (Feb – Jun)
* Whole Academic Year (Sep – Jun)
* Other:

1. **Personal and Academic Details**

|  |  |  |  |
| --- | --- | --- | --- |
| First name: | | | |
| Middle name: | | | |
| Surname (Family Name): | | | |
| Sex: | Date of birth (*DD/ MM / YYYY)* | | |
| Place of Birth: | | | |
| Passport number: | | | Citizenship: |
| **Telephone:** | | | |
| **E-mail:** | | | |
| **Permanent address:** | | | |
| Name of the Residence: | | Street / House No.: | |
| City: | | Post code (zip code): | |
| Country: | | | |
| **Address for correspondence (if different from above):** | | | |
| Institution / addressee: | | | |
| Street / House No.: | | | |
| City: | | Post code (zip code): | |
| Country: | | | |

1. **Academic background and interest**

|  |
| --- |
| **Academic position / Affiliation:** |
| **Field of research:** |
| **Research project title:** |
| **Preferred Institute at the Faculty of Social Sciences, Charles University:** |
| **Preferred supervisor:** |
| **Tentative choice of courses [[1]](#footnote-1),[[2]](#footnote-2)** |

1. **Financial Information**

**The tuition fee relating to my research will be paid:**

* by myself
* by the following organisation (full name, address + coordinator contact)

|  |
| --- |
|  |

1. **Emergency Contact Person**

|  |  |
| --- | --- |
| First name: | Surname (Family Name): |
| E-mail address: | | |
| Telephone (incl. International Dialling Code): | | |

**Declaration**

I understand that my research stay is subject to the payment of school fees according to the current price list. I confirm that the information, which I have given in this application, is complete and true.

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Annexes**

*Please enclose the following supplementary documents:*

|  |  |
| --- | --- |
| CV |  |
| Copy of any relevant diplomas or latest Transcript of Records |  |
| Proof of English proficiency |  |
| Project description / Motivation letter |  |
| Plan of Research Stay |  |
| Letter of recommendation (optional) |  |
|  |  |
| **SEND YOUR APPLICATION TO:**  **mobility@fsv.cuni.cz,**  **or**  **International Office**  **Charles University, Faculty of Social Sciences**  **Smetanovo nabrezi 6**  **110 01 Praha 1, Czech Republic** |

1. Please see the link: <https://is.cuni.cz/studium/eng/predmety/>. Beware that the offer of courses may change at the beginning and/or throughout the academic year due to limited capacity or unexpected events. In addition, always check the course description for any language or other entry requirements. [↑](#footnote-ref-1)
2. Please, beware that the school fee is higher in case you attend courses. See the current price list. [↑](#footnote-ref-2)