**UNIVERZITA KARLOVA V PRAZE**

**(CHARLES UNIVERSITY IN PRAGUE)**

**FAKULTA SOCIALNICH VED**

**(FACULTY OF SOCIAL SCIENCES)**

**Application Form for Visiting Students/Researchers**

Note: this form is intended for visiting students/researchers whose studies are subject to the payment of school fees (Short Study Visits, Free Movers, etc.) If you are an exchange student or an Erasmus student, this form is not for you, please use the relevant form.

**I hereby apply to enrol as a visiting student/researcher at Charles University Faculty of Social Sciences in academic year 2018/2019.**

**1) Personal Details**

|  |  |
| --- | --- |
| First name: | |
| Surname (Family Name): | |
| Gender: female ○ male ○ | Nationality: |
| Date of birth:  *(YYYY / MM / DD)* | Place of Birth: |
| Passport number: | |
| Permanent address | |
| Street / House No.: | |
| City: | |
| Post code (zip code): | |
| Country: | |
| Address for correspondence (if different from above) | |
| Street / House No.: | |
| City: | |
| Post code (zip code): | |
| Country: | |
| Telephone: | |
| E-mail: | |

**2) Intended Period of Study**

Autumn Semester (Sep – Feb)

Spring Semester (Feb – Jun)

Whole Academic Year (Sep – Jun)

**3)** **Area of Studies (Major)**

**I am interested in enrolling in the following subject area (major***). Please choose ONE subject area (major) from the list below (page 3 of this form). The major you choose will help us find you a suitable department. It does not limit your access to classes from other departments.*

|  |  |
| --- | --- |
| Preferred major |  |
| What year of study are you in? |  |

**4) Language Proficiency**

*Please indicate which languages you speak and your level of proficiency.*

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| --- | --- |
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**5) Financial Information**

**The tuition fee relating to my studies will be paid**

by myself

by the following organisation (full name and address)

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**6) Emergency Contact Person**

|  |
| --- |
| First name: |
| Surname (Family Name): |
| Relationship: |
| E-mail address: |
| Telephone (incl. International Dialling Code): |
| Contact address |
| Street / House No.: |
| City: |
| Post code (zip code): |
| Country: |

**7)** **Checklist**

*Please enclose the following supplementary documents:*

|  |  |
| --- | --- |
| CV (resume) |  |
| Transcript of records from previous studies and copies of any relevant diplomas |  |
| Brief statement of academic interests (max. 1 page) |  |
| Letter of recommendation (optional) |  |

**Declaration**

I have read the terms and conditions which are detailed in the "General Terms and Conditions for Applicants" on the Charles University Faculty of Social Sciences website, and understand that my studies will be subject to the payment of school fees according to the current price-list. I confirm that the information which I have given in this application is complete and true.

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature of applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **List of Subject Areas (Majors)** |
| **Bachelor subject area taught entirely in English** |
| ● Economics and Finance (BEF) |
| **Bachelor subject areas taught in Czech, with a limited range of classes in English** |
| ● International Area Studies ● Journalism ● Marketing Communication and PR ● Political Science and International Relations ● Sociology |
| **Bachelor subject area taught in Czech, with a limited range of classes in German** |
| ● Czech-German Studies |
| **Masters subject areas taught entirely in English** |
| * ● Balkan, Eurasian and Central European Studies (BECES) ● Central and Eastern European Studies (IMESS) ● Central European Comparative Studies (CECS - *also requires some knowledge of German*) ● Economics and Finance (MEF) ● European Studies (ES) ● Geopolitical Studies (GPS) ● International Economic & Political Studies (IEPS) ● International Security Studies (MISS)● Transatlantic Studies (TS) ● Sociology in European Context (SEC) ● Public and Social Policy (PSP) |
| **Masters subject areas taught in Czech, with a range of classes in English, French or German** |
| ● American Studies ● Economics ● European Studies ● German and Austrian Studies ● International Relations ● Journalism ● Media Studies ● Political Science ● Public and Social Policy ● Security Studies ● Sociology ● West European Studies |

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| --- |
| **SEND YOUR APPLICATION TO:**  **barbora.pelantova@fsv.cuni.cz, or**  **Manager, International Office**  **Charles University, Faculty of Social Sciences**  **Smetanovo nabrezi 6**  **110 01 Praha 1, Czech Republic** |